

KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON

REGULAR BOARD MEETING

November 17, 2015

Call to Order – President Joe Van Meter called the meeting to order at 7:00 p.m. Directors present included: Mike Bauer, Betty Hart and Chet Patterson. Absent: Ron Christopher

Roll Call – Those present at the Board meeting included: Division Chief Hector Blanco, Division Chief Brian Butler, Office Manager Vickey Dosier, Captain Ryan Russell, Firefighters Rachel Brozovich and Jon Crow, Budget Committee Member Colleen Busch, Volunteer Firefighter Bob Busch and Bill Herring, and Citizen Dave Bauer.

Pledge of Allegiance

Minutes – Chet Patterson made a motion to approve the Board Meeting Minutes of October 20, 2015. Betty Hart seconded the motion. Discussion. The motion carried unanimously.

Correspondence – Office Manager Dosier presented a thank you drawing from Crosshill Christian School.

Guest Input – None.

Organizational Input

IAFF Local 3881 – None.

KVFA – Bob Busch stated that the December Events are coming up including the Christmas Tree Lighting on 12/01, Santa Breakfast on 12/13 and Candy Cane Day on 12/19.

Presentations

AKT Audit Presentation – Josh Bailey and Lindsay Godfrey, Senior CPA's from AKT presented the District audit for the year ending June 30, 2015. The actual audit documentation was distributed including the Management Discussion and Analysis, Financial Statements, Government Wide and Fund Financial Statements. A meeting was previously held to go over in more detail with the Board Finance Committee. Items to note this year included two new standards relating to the Governmental Accounting Standards Board (GASB) 68 and 71. Under these new standards the District as well as all governmental agencies will be required to state their unfunded net pension liability from this point forward. It should be noted that the District has no control over this issue and relies on PERS data which is forwarded to the auditor for inclusion into the financials.

The District received an Unmodified Opinion which is the highest level of assurance from the auditor that the audit is free of material misstatement and that you can rely on the information included in the financial statements.

Chet Patterson made a motion to accept the audit report as presented. Betty Hart seconded the motion. The motion unanimously carried.

Old Business

Board Policy – Section A – Chief Blanco presented the second review of Board Policy – Section A. Betty Hart made a motion to approve Board Policy – Section A. Mike Bauer seconded the motion. Discussion. The motion carried unanimously.

Policy 6.29 Volunteer Minimum Participation Requirements – Chief Blanco presented the second review of Policy 6.29 Volunteer Minimum Participation Requirements and asked for questions. Chet Patterson made a motion to approve Policy 6.29 Volunteer Minimum Participation Requirements. Betty Hart seconded the motion. Discussion. The motion carried unanimously.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Betty deferred to Office Manager Dosier who reported that the first installment of tax revenue has been received at a little over 1.2 million. Chet Patterson made a motion to accept the financial report as submitted. Mike Bauer seconded the motion. The motion carried unanimously.

Board Member Reports – Chet Patterson reported that the Financial Committee had met with AKT and received the audit report in detail. Items to note were the impact of the PERS liability, the capitalization threshold and ambulance write-offs.

Joe Van Meter reported that he, Chet Patterson and Mike Bauer had all attended the Fire Service Conference in Seaside and that it was a good conference worth attending and had very good value.

Chief/Staff Reports

Betty Hart asked for a note to be made to Chief Jackson to revise his work list now that some items have been moved over to Chief Butler.

New Business

Bond Passage - Joe Van Meter congratulated the District on the passage of the bond and thanked the IAFF and KVFA associations for their help during the campaign. Marion County Elections should be sending the Official results within thirty days and then the Board will be able to take action at the next meeting.

Other Business – None.

Good of the Order – Betty Hart stated that she had joined the Rotary and was working on a project for pet food donations. Betty continued by stating that she would enjoy being a greeter for this year's Santa Breakfast and encouraged other board members to do the same.

Joe Van Meter stated that Chet Patterson would be acting board President beginning on 12/01/15 for a couple of weeks.

Joe Van Meter stated that with all of the work around the hiring of new staff and the bond passage winding down Chief Cowan had asked the board for some personal leave which was granted.

Pay Bills – Betty Hart made a motion to pay the bills. Chet Patterson seconded the motion. Mike Bauer withdrew due to an actual conflict of interest. The motion carried unanimously.

Adjourn – President Van Meter declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Mike Bauer
Secretary