

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

June 19, 2018

Call to Order – President Joe Van Meter called the meeting to order at 7:00 p.m. Directors present included: Betty Hart, Greg Ego, Chet Patterson and Ron Christopher.

Roll Call – Those present at the Board meeting included: Fire Chief Jeff Cowan, Division Chiefs Hector Blanco, Brian Butler and Ryan Russell, EMS Billing Manager Randy Jackson, Captain Rachel Brozovich, Deputy Fire Marshal Anne-Marie Storms, Firefighters Kelby Frazier and Jason Perkins, Volunteer Firefighter John Fowler, Budget Committee Members Colleen Busch, Kelly Walther and Bill Quinn, Citizens Dave Bauer and Nathan Bauer.

Pledge of Allegiance

President Van Meter announced that Budget Committee member Richard Labarthe had passed away unexpectedly and asked for a moment of silence in his honor.

Minutes – Betty Hart announced that she had made a correction to the minutes adding Danny South and John Fowler to the 70th Anniversary Committee. Greg Ego made a correction the minutes changing the adjournment time from 8:16 to 7:16 pm. Greg Ego made a motion to approve the Minutes of May 15, 2018 as corrected. Ron Christopher seconded the motion. The motion carried unanimously.

Budget Hearing – President Van Meter opened the public hearing for the FY 2018/19 budget at 7:03 pm and asked for any comments. Budget Committee member Colleen Busch thanked all of the budget committee members and staff for presenting another sound budget. No other comments.

President Van Meter closed the public hearing at 7:05 pm.

Correspondence – A thank you card from the Chamber of Commerce to Chief Cowan was read thanking him for his prayer and remembrance of both firefighters and police at this year's Mayor Prayer breakfast.

Guest Input – Colleen Busch thanked Keizer for helping out during Salem's water crisis. She proceeded by thanking many other staff members for their ongoing work on hiring, training, lawn maintenance, etc.

Organizational Input

IAFF Local 3881 – None.

KVFA – President John Fowler advised the board that he will be able to be around more often and to provide reports and attend meetings.

Old Business – None.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Percentage of expenditures on track at 92% through the year. Personnel Services just under 80% but overall closer to 70% for the year. Ambulance revenue received at \$170,000 and at \$1.67 million for the year. Tax revenue for current year received at 100% and interest received on the state pool account at nearly three times the amount budgeted.

Greg Ego made a motion to accept the financial report as presented. Chet Patterson seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart referred to her final report in the board packet on the 70th anniversary reception and thanked everyone involved. Ron Christopher reported that he had attended Coffee with Cathy where there was representation from the Marion County Commissioners and the Marion County Foodshare. The upcoming focus of the group is a plan to end homelessness within ten years. Betty Hart attended the Keizer United meeting for non-profits and other governmental agencies. She reported that Keizer Police is considering a fun run in August as a fundraising event for Special Olympics. She continue be reporting that ServeFest has been moved up to August and will be held at Claggett Creek school this year.

Chief/Staff Reports – Anne-Marie Storms announced that National Night Out is scheduled for August 7th this year.

New Business

Resolution to Adopt Budget, make Appropriations, Impose and Categorize Taxes for FY 18/19. – Chief Cowan recommended that the board adopt resolution 2018-02 as presented for the budget that was approved by the budget committee in May. Greg Ego made a motion to adopt the budget, make appropriations and impose and categorize taxes for FY 18/19 as presented in resolution 2018-02. Ron Christopher seconded the motion. The motion carried unanimously.

Worker's Compensation Renewal – Agent of Record Dave Bauer presented the workers compensation renewal package and presented a brief overview of the increases in this year's renewal. He went over the four issues that affect rates. #1 – Cost of Payroll increased, #2 – Workers Comp. rates increased, #3 – State Assessment Fee increased and #4 – The District's experience modification increased due to the number of injuries. The rate increase is up \$13,000 overall. Dave continued explaining that Chief Blanco has been working on a program to help with injuries to try and get the number of injuries back down to a more normal level. Greg Ego made a motion to renew the Worker's Compensation Insurance through SDIS as presented. Ron Christopher seconded the motion. The motion carried unanimously.

Ambulance Rate Increase – Chief Jackson explained that the City of Salem had just approved the increase at their June meeting and that Marion County is on board to approve the increase on June 20th. The District typically follows those agencies in order to remain consistent for ambulance billing. Greg Ego made a motion to approve the ambulance rate increase by adopting resolution 2018-03 as presented. Chet Patterson seconded the motion. The motion carried unanimously.

Levy Renewal – Chief Cowan provided a brief overview of the deadlines at Marion County Elections for the levy renewal that the district will be placing on the ballot in November. He continued by explaining that this will be an agenda item each month moving forward. He asked the board for letters for the voters pamphlet and asked if they would like to each write a letter or write one letter as a board for all to sign. After much discussion the board decided to write a single letter and have each board member sign it. The letter will be brought back to the July 2018 board meeting.

Other Business – None

Good of the Order – Ron Christopher announced that his son had just graduated 4th out of 157 from Lewis and Clark college and congratulated others with graduates this year.

Pay Bills – Ron Christopher made a motion to pay the bills. Greg Ego seconded the motion. The motion carried unanimously.

Adjourn – President Joe Van Meter declared the meeting adjourned at 7:35 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Chet Patterson". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Chet Patterson
Secretary