



# Oregon

Kate Brown, Governor

## Department of Public Safety Standards and Training Human Resources Division

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### AUTHORIZATION FOR RELEASE OF INFORMATION AND WAIVER OF PRIVILEGE

#### TO WHOM IT MAY CONCERN:

I, the under signed, am an applicant for a position with the Keizer Fire District. State law mandates the completion of a comprehensive background investigation to determine if I possess the requisite professional, personal and moral fitness to serve the State of Oregon, its partners and constituents.

I hereby authorize and direct you, your organization, its officers, agents, assigns and employees to release to the Keizer Fire District any and all information which you may possess about me, including information which may be deemed confidential, privileged and/or derogatory in nature, including, but not limited to: state and federal tax records; military service records; licenses and certifications; unemployment benefits; employment information; official employment documents; employment performance data; internal investigations; discipline; other corrective action and discharge information, including any information which may have been sealed as a result of any agreement between the undersigned and your organization; character reference information; background investigations; educational records and transcripts; and any criminal history information including police contact, criminal investigation, arrest and conviction records pursuant to state and federal law.

I hereby exonerate, release and discharge you, your organization, its officers, agents, assigns and employees from any liability or damages, whether in law or in equity, now and in the future, for complying with this request and for furnishing the information requested by the bearer of this authorization form.

**I have specifically waived any rights to review or inspect any and all of the information developed in this background investigation and this information in part or total will not be disclosed to me. Your responses will remain completely confidential. You may retain a copy of this form for your files.**

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Applicant Name

Date

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Applicant Signature

#### NOTICE TO EMPLOYERS:

Oregon Revised Statute 30.178 states: "An employer who discloses information about a former employee's job performance to a prospective employer of the former employee upon request of the prospective employer or of the former employee is presumed to be acting in good faith and, unless lack of good faith is shown by a preponderance of the evidence, is immune from civil liability for such disclosure or its consequences. For purposes of this section, the presumption of good faith is rebutted upon a showing that the information disclosed by the employer was knowingly false or deliberately misleading, was rendered with malicious purpose or violated any civil right of the former employee protected under ORS chapter 659."

#### NOTICE TO PUBLIC SAFETY EMPLOYERS:

ORS 181.640, ORS 181.662 ORS 181.675 and OAR 259-008-0015 requires Keizer Fire District to conduct a thorough background investigation on the above referenced applicant. The extent of this investigation must reach into all available and relevant employment related documents, including background investigation documents that address the character and or moral fitness of the applicant. ORS 181.675 specifically requires, "A public safety agency shall provide the department with access to personnel records of an employee or former employee of the public safety agency..." Failure to reasonably comply with this request is cause for the Department to seek compliance through legal action initiated by the Department of Justice and the Board on Public Safety Standards and Training. As a partner and constituent, your cooperation is appreciated.