

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

October 17, 2017

Call to Order – Vice President Ron Christopher called the meeting to order at 7:00 p.m. Directors present included: Betty Hart, Mike Bauer and Chet Patterson. On phone: Joe Van Meter.

Roll Call – Those present at the Board meeting included: Fire Chief Jeff Cowan, Deputy Chief Randy Jackson, Division Chief Hector Blanco and Brian Butler, Captain Rachel Brozovich, Firefighter Eric Hines, Jacob Brinlee and Andrew Monsrud, Budget Committee Members Bill Quinn, Kelly Walther, Colleen Busch and John Rizzo, Retired Volunteer Firefighter Bob Busch.

Pledge of Allegiance

Minutes – Joe Van Meter made a motion to approve the Minutes of September 19, 2017. Chet Patterson seconded the motion. The motion carried unanimously.

Correspondence – Thank you card from Sierra for our service at the Chetco Fire. Thank you for an awesome Open House from Michelle Hands.

Guest Input – None.

Organizational Input

IAFF Local 3881 – None.

KVFA – None.

Old Business – None.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Ambulance revenue was received in the amount of \$134,647. Overtime was up in September majorly due to conflagration fires. Chet Patterson made a motion to accept the financial report as presented. Mike Bauer seconded the motion. The motion carried unanimously.

Board Member Reports - None. Betty will attend the upcoming Coffee with Cathy.

Chief/Staff Reports

Chief Cowan reported that a crew had been mobilized to the California fires. Betty Hart reported that Chief and Firefighter Perkins had done an outstanding job at the Keizer Network of Women event. Chief Jackson reported about potential changes coming to the Capitol FireMed program beginning on 01/01/18. The board asked for more information as it becomes available. No other questions on staff reports. Anne-Marie and staff were congratulated on a great job for the Open House. Samantha Russell provided a brief overview of the Oktoberfest event making apx. \$14,200 and selling 50 barrels of corn. In addition she congratulated those individuals that participated in the Portland Stair Climb

New Business – None.

Other Business – Mike Bauer announced that he is moving out of district and therefore must resign his position on the board. He thanked the board and the district for the opportunity to serve. Betty Hart made

a motion to announce the board vacancy upon receipt of the written resignation letter from Mike Bauer. Joe Van Meter seconded the motion. The motion carried unanimously.

Chief Cowan presented a board memo regarding the payment of exempt employees in the event of mobilization and asked for board discussion and a motion. He continued by explaining that when the crew was mobilized for the California Fire, Chief Russell (exempt) was part of the response team. Since Chief Russell is a salaried employee board action is needed to allow him to be paid overtime compensation while on a mobilization order. Discussion ensued. Chet Patterson made a motion to approve overtime compensation for exempt (salaried) employees when mobilized to an incident by the Office of the State Fire Marshal or other state agency as needed. Joe Van Meter seconded the motion. The motion carried unanimously.

Good of the Order – Betty Hart thanked the district for helping out with the California Fires. Chet Patterson stated that the district needs to research the impact for those deployed as well as those left behind, including staff and family members in order to see what else may need to be done for those impacted. Joe Van Meter asked for a policy to be created. Chief Blanco reported that senior staff is already working on the issue and after debriefing and researching will come up with a best practices for mobilization/conflagration events.

Pay Bills – Betty Hart made a motion to pay the bills. Chet Patterson seconded the motion. The motion carried unanimously.

Adjourn – Vice President Ron Christopher declared the meeting adjourned at 7:35 pm.

Respectfully submitted,

Chet Patterson
Secretary