

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
March 19, 2019**

Call to Order – President Chet Patterson called the meeting to order at 7:06 p.m. Directors present included: Betty Hart, Ron Christopher and Greg Ego.

Pledge of Allegiance

Roll Call – Those present at the Board meeting included: Fire Chief Jeff Cowan, Division Chiefs Brian Butler, Hector Blanco and Ryan Russell, DFM Anne Marie Storms, FF Bill Herring, FF John Fowler, KVFA President Taylor Russell, Budget Committee Member Bill Quinn, Patti Tischer, Elliot Groeneveld, Colleen Busch, Kelly Walther, Keizer Times Matt Rawlings, Ross Williamson.

Minutes – Greg Ego made a motion to approve the Minutes of February 19, 2019. Ron Christopher seconded the motion. The motion carried unanimously.

Correspondence – None.

Guest Input –

Colleen Busch stated she is excited to hear about the IT Report.

Bill Quinn stated he heard Portland is starting to charge nursing homes for all the runs. President Chet Patterson stated we have been following it. We are doing research and it's on our radar.

Organizational Input

IAFF Local 3881 – None.

KVFA – Taylor Russell is the new KVFA President taking over for John Fowler whom was hired on as a provisional hire. We have one new volunteer, Richard Daniel, who will be starting as a fast track.

Old Business-

IT Committee Report- President Chet Patterson reviewed the IT Report. He highlighted that the website meets Section 508 compliance. The amount of people on Facebook, Twitter and You Tube was reviewed. Discussion on what needs to be on the website is an ongoing process. We need to keep the Budget Committee involved. We will continue to put budget information on the website including the LB-1. President Chet Patterson voted for Option B to keep the current in-house website with frequent updates and with concurrent use of other social media options. Greg Ego stated that the website is a tool, and we need to ask what people are looking for. We are moving in the right direction on getting items posted in a timely manner. Greg Ego voted for Option B. Ron Christopher stated the website is easy to get around. Ron Christopher voted for Option B. Betty Hart discussed an email she received from SDAO regarding a company called Streamline. They are a web design company that builds a website for free for 60-90 days, then charge monthly based on the district budget. She had provided a rough estimate of \$7 million for the district budget to Streamline, and Streamline stated it would cost approximately \$300 a month. She would like to see more research done on Streamline. Her goal would be to have the underlying framework of the website be easy to work with and have staff post things regularly.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Ambulance revenue was received at \$141,000, which is closer to the monthly average. We are 2/3 of the way through the budget. Everything is balanced out. The General Fund is in normal range at 61%. She noted that the election

expense for the November 6th Election for the levy was paid. Leave payoff is a little higher at just under 70%. Greg Ego made a motion to accept the financial report as presented. Ron Christopher seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart stated she went to Coffee with Cathy. There was a presentation on the proposed changes on River Road. She stated at the presentation the importance of having the center strip for emergency equipment. She also went to the Keizer United meeting where they discussed a new Salem/Keizer Collaboration Team. It's focused on matching resources with needs.

Chief/Staff Reports – Chief Cowan stated there was a fatal fire on February 4th. He visited the burn victims, Maria and Daniel, at the hospital. Daniel will be receiving a life-saving award. Chief Cowan attended the graduation ceremony at Somonka Place, which was very inspirational. Chief Cowan is serving on some legislative committees and has testified twice from the public safety side about memorials and a 911 bill. OFCA is supporting agencies to manage their own ambulance service. Betty Hart asked about having a Civil Service Commission Meeting. Chief Cowan stated that he will have Lyn set up a meeting.

Div. Chief Brian Butler stated that fires are already starting this year. Chet Patterson asked where the boat comes from on water rescues. Div. Chief Butler stated that boat 5 comes from West Salem, and it takes approximately seven minutes to get the boat in the water. Betty Hart asked about the calls that took over six minutes to respond to. Div. Chief Butler stated that the reason for taking over 6 minutes varies. It could be a call in the middle of the night, or it could be we are at another call and have to respond from it. Greg Ego asked what the average time is for the calls that take over six minutes to respond to. Div. Chief Butler stated on average it's 6.27 minutes.

Greg Ego met with Div. Chief Ryan Russell about the building needs for the future. He asked about the time frame for the heat exchanger. Div. Chief Ryan Russell stated it could take 2-3 days to install.

New Business

Board Training Report- President Chet Patterson reviewed the board training on Best Practices. The Board was presented with a card that has the 3 simple rules. Ron Christopher stated that notes that the Board takes during the meeting are available to the public under public meetings law rules. Also, when speaking in public about the district, be sure to state that you are speaking for yourself, not the district, unless it is an issue that the Board has voted on.

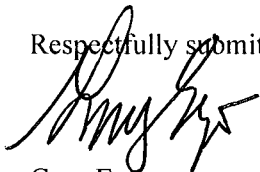
Other Business – None

Good of the Order – Betty Hart congratulated Amber Butler on the Stair Climb. She also presented an editorial cartoon.

Pay Bills – Ron Christopher made a motion to pay the normal monthly bills. Greg Ego seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:53 pm.

Respectfully submitted,



Greg Ego
Secretary