

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
May 21, 2019**

**Call to Order** – President Chet Patterson called the meeting to order at 7:00 p.m. Directors present included: Betty Hart, Joe Van Meter (by telephone) and Greg Ego.

**Pledge of Allegiance**

**Roll Call** –Those present at the Board meeting included: Fire Chief Jeff Cowan, Division Chiefs Brian Butler and Ryan Russell, DFM Anne Marie Storms, Union President Mike Jensen, FF Bill Herring, KVFA President Taylor Russell, Budget Committee Members Bill Quinn, Patti Tischer, Colleen Busch, Kelly Walther, Keizer Times- Matt Rawlins

**Minutes** – Greg Ego made a motion to approve the Minutes of April 16, 2019. Betty Hart seconded the motion. The motion carried unanimously.

**Correspondence** – None.

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None.

KVFA –None.

**Old Business**- Chief Cowan provided a brief overview of Policy 4.05 Administration Organizational Chart in the second reading of the policy. Greg Ego made a motion to approve Policy 4.05 as presented. Betty Hart seconded the motion. The motion carried unanimously.

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 80% of the way through the budget. Ambulance revenue was received at \$139,207. We collected \$17,600 in property taxes this month and are not far from collection 100%. Overtime was normal. We are under budget overall. Joe Van Meter made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

**Board Member Reports** – Betty Hart stated she attended Coffee with Cathy. She stated she reminded them about the upcoming breakfast and the budget committee meeting. Chet Patterson and Betty Hart met with the auditors about standard practices. This meeting happens annually. Chief Cowan stated that we signed a one year agreement with them, then are going to go out for bid.

**Chief/Staff Reports** – Chief Cowan stated the Iris Festival went good and seemed to have less impact on us.

**New Business**

**Review of Policy 4.09 Use of District Staff Vehicles**- Div. Chief Butler gave a brief overview of Policy 4.09 Use of District Staff Vehicles during the first reading of the amended policy. He stated that he recommends that this policy should get moved to Equipment and Apparatus with a new policy number of 8.03. Greg Ego stated that in Section 2, there needs an “a” added before Chief Officer in the fourth line. In

Section 8, there needs to be more definition of who to report tickets to. They also wanted to make sure there was process in place for when someone receives a citation in a district vehicle.

**Command Vehicle Purchase-** The board was presented with the quote for the fire chief vehicle purchase. There was a discussion on how much equipment was going to be re-usable from the current fire chief vehicle. Div. Chief Russell stated there won't be very much equipment re-used. Once it gets here, it will cost approximately \$4500-\$5500 to finish outfitting it. Greg Ego made a motion to approve the purchase of the Fire Chief Vehicle. Betty Hart seconded the motion. The motion passed unanimously.

**Other Business – None**

**Good of the Order –** Betty Hart stated that Simeon Wakefield did a great job in the ambulance. She also stated she had a great time riding with Cody Heidt in the Iris Festival Parade. Greg Ego stated how much Vickey Dosier was appreciated, and how hard she worked to get the district financially sound.

**Pay Bills –** Joe Van Meter made a motion to pay the normal monthly bills. Betty Hart seconded the motion. The motion carried unanimously.

**Adjourn –** President Chet Patterson declared the meeting adjourned at 7:18 pm.

Respectfully submitted,



Greg Ego  
Secretary