

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

January 21, 2020

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call – Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, Joe Van Meter and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Ryan Russell, Brian Butler and Hector Blanco, EMS Billing Manager Randy Jackson, DFM Anne-Marie Storms, Firefighters Andrew Etzel, Simeon Wakefield, Matt Dryden, Tim Coburn, Captain Christina Wilson, KVFA President Taylor Russell, Budget Committee Members Bill Quinn, Colleen Busch, Patti Tischer, Kelly Walther, Citizen Bob Busch

Pledge of Allegiance

New Employee Introduction- Chief Jeff Cowan introduced Firefighter/Paramedics Simeon Wakefield and Andrew Etzel.

Minutes – Joe Van Meter made a motion to approve the minutes for December 17, 2019. Greg Ego seconded the motion. The motion carried unanimously.

Correspondence – Chet and Chris Patterson sent a thank you for the care given to their father. The Miss Marion-Polk County Scholarship Program sent a thank you for the ride in the Keizer Lights Parade. A thank you was sent to Firefighters Sean Cummings, Mathew Forehand and Jeremiah Golden for taking her son and mother on a tour of the station.

Guest Input – None.

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business

Audit Deficiency Plan of Action- Chief Jeff Cowan stated that the State of Oregon- Audits Division now requires that the district has a plan of action for the audit deficiency. Greg Ego made a motion to approve the memorandum for the plan of action for the audit deficiency. Joe Van Meter seconded the motion. The motion carried unanimously.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 50% of the way through the fiscal year. Ambulance income was received at approximately \$165,431. The GEMT Program funds in the amount of \$149,152 were received. Overtime is low at \$16,000. The quarterly payment to dispatch was made. Vehicle Maintenance is high due to preventative maintenance being done. Dues/Subscriptions/Fees was high due to the fees paid to OHA for the state and federal fees for the GEMT Program. Ron Christopher made a motion to accept the financial report as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart attended Coffee with Cathy. She stated that there was discussion on the homeless situation. Betty Hart also reported that we are selling the next set of bonds, and announced when upcoming district board meetings are.

Chief/Staff Reports – Chief Jeff Cowan reviewed the city’s economic development projects/priorities. D.C. Ryan Russell stated that the ladder is still being worked on. D.C. Hector Blanco announced that Billing Manager Randy Jackson has 35 years of service with Keizer Fire District. Betty Hart thanked D.C. Brian Butler for attending the city council work session and his work with Marion County.

New Business

Bond Purchase of Stryker Cots, Stair Chairs and Power Loads- Chief Jeff Cowan stated that D.C. Brian Butler was contacted by Stryker regarding the holiday sale on equipment that would save the district a considerable amount of money. The savings are \$19,091.70. Greg Ego made a motion to approve the purchase, at the discounted rate of \$67,693.30, to Stryker for EMS Equipment. Joe Van Meter seconded the motion. The motion carried unanimously.

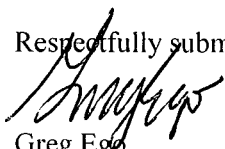
Other Business – None

Good of the Order – Greg Ego thanked Chief Jeff Cowan and D.C. Hector Blanco for blocking the road while they were working on the Keizer Christmas tree.

Pay Bills – Joe Van Meter made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:25 pm.

Respectfully submitted,



Greg Ego
Secretary