

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
March 17, 2020**

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Joe Van Meter, Greg Ego and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, Captain Rachel Brozovich, Firefighters Sean Cummings, Taylor Russell, Jacob Brinlee and Simeon Wakefield, IT Analyst Josh Rutter

Pledge of Allegiance

New Employee Introduction: Chief Jeff Cowan introduced Taylor Russell.

Minutes –Joe Van Meter made a motion to approve the minutes for February 18, 2020. Ron Christopher seconded the motion. The motion carried unanimously.

Correspondence – PERS sent a thank you card for submitting 100% of our reports in 2019. The car seat program sent a thank you for the use of the community room for training.

Guest Input – None.

Organizational Input

IAFF Local 3881 – None

KVFA- Chet Patterson congratulated Amber and team for raising that much \$23,000

Old Business- Discussion on the Peace Pole. Betty Hart made a motion to approve putting a peace pole in. Greg Ego seconded the motion. There was discussion on the Peace Pole. Greg Ego rescinded his seconding the motion. The Board chose to table this topic until rotary approves this project.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 66% of the way through the fiscal year. Ambulance payments were received at approximately \$135,000. We are on target to reaching the goal of \$1.7 million. Betty Hart stated we need to keep an eye on Personnel Services to make sure we don't over expend. Greg Ego made a motion to accept the financial report as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart stated she went to Coffee with Cathy.

Chief/Staff Reports – Chief Jeff Cowan stated some things have changed in the corona virus update and will be discussed in New Business. Greg Ego stated that we had perfect timing for the purchase of the bonds. Chief Jeff Cowan stated he would like to get a plaque and present it to David Ulbricht as a thank you for all his hard work and help. Betty Hart asked for a briefing on the Fire Chief's roundtable. There was an update from OSFM about reorganization. There was a discussion on urban renewal and economic development zones. There was a discussion on the Covid-19 quarantine. There was a discussion on labor management summit. Betty Hart stated she received a reminder that we need to do harassment training and asked Div. Chief Hector Blanco if we have plans to do the training. Div. Chief Hector Blanco stated it will probably be done on Target Solutions.

New Business

Corona Virus Update: Chief Jeff Cowan stated we have been monitoring this since December. Chief Jeff Cowan reviewed the call where they were exposed to Covid-19 and the actions that were taken. The district put out a public statement to the community regarding Covid-19 and closing the office and community room. The district continued to publish statements regarding Covid-19 and social distancing. Chief Jeff Cowan proposed Emergency Resolution 2020-03. The purpose is to declare a health emergency. Chief Jeff Cowan reviewed all of the sections of the resolution. Greg Ego stated that he heard that worker's compensation would not cover volunteer's if they get the Corona Virus. Greg Ego asked about how we are doing on supplies. Div. Chief Brian Butler stated that the county received a grant infectious control 18 years ago for supplies. Those items were distributed by call volume to the county. Greg Ego stated that Section 6 is fine as long as you are just keeping us informed. If a decision is needed, then an emergency meeting is required. Josh Rutter discussed how a telephone conference meeting would work. President Chet Patterson stated that the April meeting will be for essential items, pay the bills and do the mechanical part of Chief's review. Greg Ego made a motion to approve A Resolution of Declaration of a Community Health Emergency. Joe Van Meter seconded the motion. The motion carried unanimously.

President Chet Patterson adjourned the regular meeting at 7:47 pm.

Union Contract Negotiations: Executive Session – At 7:48 pm an Executive Session was held pursuant to ORS 192.660 (2) (a) To consider the employment of an employee, and (d) to carry on labor negotiations.

Regular Session - President Chet Patterson called the regular meeting back to order at 8:17 pm. Chet Patterson reported that an executive session had been held and that the board had discussed the aforementioned items and returned to regular session for action items.

Greg Ego made a motion to approve the IAFF Local 3881 Union Contract for the period of July 1, 2020 through June 30, 2023 as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

Management Proposal:

Greg Ego made a motion to approve the Senior Staff benefits as discussed during the meeting for the period of July 1, 2020 through June 30, 2023. Joe Van Meter seconded the motion. The motion carried unanimously.

Request for Proposal for an Auditor: Betty Hart declared a potential conflict of interest due to Kathy Wilson, with Grove, Mueller and Swank, handles her taxes. Betty Hart stated that the financial committee and two other accountants reviewed the proposals. She reviewed the process that was taken to come to the recommendation of Grove, Mueller and Swank. A discussion ensued. Betty Hart made a motion that we approve Grove, Mueller and Swank to be the audit firm for the next three years. Chet Patterson seconded the motion. The motion carried unanimously. The Board approved that the Chief write a letter to all the companies that applied, and a letter to Aldrich CPA's for all the years working together.

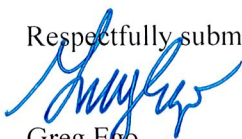
Other Business – Chief Jeff Cowan stated how much he appreciates and how proud he is of our personnel.

Good of the Order – None.

Pay Bills – Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 8:37 pm.

Respectfully submitted,



Greg Ego
Secretary