

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING**

April 21, 2020

**This meeting was held as a virtual meeting on GoToMeeting.com**

**Call to Order** – President Chet Patterson called the meeting to order at 7:00 p.m.

**Roll Call** –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Joe Van Meter, Greg Ego and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, IT Analyst Josh Rutter, Volunteer President Amber Butler, Budget Committee members: Colleen Busch, Kelly Walther, Citizen Bob Busch

**Pledge of Allegiance**

**Minutes** –Joe Van Meter made a motion to approve the minutes for March 17, 2020. Greg Ego seconded the motion. The motion carried unanimously.

**Correspondence** – The district received three thank you cards. They also received a donation in memory of Tom Berkeland.

**Guest Input** – None.

**Organizational Input**

IAFF Local 3881 – None

KVFA- Amber Butler stated that the Volunteer Association will be having an audio conference for their April meeting. The Mother’s Day Breakfast has been cancelled.

**Old Business**- None.

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 75% of the way through the fiscal year. Ambulance payments were received at approximately \$131,000. We are on target to reaching the goal of \$1.7 million. We may or may not receive all the anticipated tax money in by the end of the fiscal year. Overtime is normal. Furniture is high due to purchase of new board chairs. Dues and Subscriptions is high due to the GEMT cost reporting. Greg Ego made a motion to accept the financial report as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

**Board Member Reports** – Betty Hart stated she attended to Coffee with Cathy online. It was announced that the Mother’s Day Breakfast was cancelled. The Latino Action Committee recognized Latino seniors who are graduating. There is work being done on River Road. Cheriots is working to provide services and keep everyone safe.

**Chief/Staff Reports** – Joe Van Meter asked for an update on the EMS Report regarding the stipend and the GEMT Program. Joe Van Meter requested that any updates be emailed to the Board.

**New Business**

**Corona Virus Update:** Chief Jeff Cowan reviewed the report included in the Board packet. All personnel is safe at this time. KFD has provided care to 9 confirmed cases.

**Lucas/LP15 Purchase-** Div. Chief Brian Butler reviewed the purchase with the Board. Chief Jeff Cowan's vehicle needs a new AED, and the new medic needs a Lucas Machine. Joe Van Meter made a motion to accept the report. Greg Ego seconded the motion. The motion carried unanimously.

**AeroClave Decontamination Machine Purchase-** Div. Chief Brian Butler reviewed the purchase with the Board. He also detailed how the machine works. He stated the medics are deep cleaned once a week. We will also be able to use this machine on the dorm rooms to decontaminate it after someone comes down sick. Joe Van Meter asked if they will use the AeroClave after every transport. Div. Chief Brian Butler stated the medic crew can use it after a call if they feel it is necessary, but it will mostly just be used during the once a week deep cleaning. Greg Ego made a motion to retro actively approve the purchase of the AeroClave Decontamination Machine. Betty Hart seconded the motion. The motion carried unanimously.

**New Medic Equipment Purchase-** Div. Chief Brian Butler reviewed the purchase with the Board. Greg Ego made a motion to approve the purchase. Ron Christopher seconded the motion. The motion carried unanimously.

**Other Business** – Greg Ego stated we need to discuss the Fire Chief's evaluation and when to have it. Chet Patterson stated we could take care of it in May. Betty Hart stated that SDAO sent out information regarding how to have an executive session on an online meeting. Betty Hart suggested that the login/call in information be on the agenda. Lyn Komp stated is was on the agenda posted on the website. Betty Hart also suggested that the budget information be published online so people can follow along. Chief Jeff Cowan stated it will be published online.

**Good of the Order** – Joe Van Meter thanked Anne-Marie Storms and Cody Heidt for their videos posted on Facebook. Betty Hart thanked the staff for all their hard work.

**Pay Bills** – Joe Van Meter made a motion to pay the bills. Greg Ego seconded the motion. The motion carried unanimously.

**Adjourn** – President Chet Patterson declared the meeting adjourned at 7:26 pm.

Respectfully submitted,

  
Greg Ego  
Secretary