

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

May 19, 2020

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call – Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Joe Van Meter, Greg Ego and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, EMS Manager Randy Jackson, KVFA President Amber Butler, Budget Committee members: Colleen Busch, Kelly Walther, Bill Quinn, Bauer Insurance- Nathan Bauer, Citizen Bob Busch

Chet Patterson paused for a moment of silence in thanks of the people on the front line of Covid-19.

Minutes – Joe Van Meter made a motion to approve the minutes for April 21, 2020. Ron Christopher seconded the motion. The motion carried unanimously.

Correspondence – The district received two thank you cards. They also received a donation in memory of Tom Berkeland.

Guest Input – None.

Organizational Input

IAFF Local 3881 – None

KVFA- Betty Hart asked Amber Butler if she was doing the stair climb that was rescheduled. Amber Butler stated that she will not be able to.

Old Business- None.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 83% of the way through the fiscal year. Ambulance payments were received at approximately \$148,000. We are right on target to reach the budgeted amount. Overtime is low. Personnel Services is at 77%. Materials and Services has a few line items that are overspent, but overall it is at 67%. Greg Ego made a motion to accept the financial report as presented. Ron Christopher seconded the motion. The motion carried unanimously.

Board Member Reports – None

Chief/Staff Reports – Betty Hart asked why the Captain's meeting isn't after the Board Meeting. Chief Jeff Cowan stated it is has to do with the rotation of the schedule.

New Business

Worker's Compensation Renewal- Nathan Bauer, with Bauer Insurance, reviewed the upcoming renewal. Lyn Komp filled out the payroll update, and sent it to Nathan Bauer. The updated numbers from SDAO for the renewal will be in around the end of the month. Our current MOD is 1.94 and is expected to go down to 1.72 this year. Nathan Bauer will present the renewal at the Board Meeting in June.

Worker's Compensation Buy-Back Program- Nathan Bauer stated that we bought back approximately \$5300 last year. This year there are only two claims to buy back. They are for approximately \$1000 and \$443. It would lower the MOD from 1.72 to 1.71.

2004 Chevrolet Astro Van Surplus- Ron Christopher asked what he market value is. D.C. Ryan Russell stated Kelly Blue Book puts it at about \$5200. Betty Hart asked how they were going to dispose of it. D.C. Ryan Russell stated they haven't made a plan yet. Greg Ego made a motion to surplus the 2004 Chevrolet Astro Van. Chet Patterson seconded the motion. The motion carried unanimously.

Resolution 2020-05 Declaration of a Community Health Emergency- Chief Jeff Cowan stated this is a renewal of the previous resolution declaring a community health emergency. This declaration will be in place until the June 16, 2020 Board Meeting. Joe Van Meter made a motion to approve the 30 day extension of Resolution 2020-05 Declaration of a Community Health Emergency. Greg Ego seconded the motion. The motion carried unanimously.

Collection Agent Agreement for EMS Billing- Chief Jeff Cowan stated that it is a renewal of the vendor agreement. It's a 5 year agreement. Ron Christopher made a motion to authorize the fire chief to sign an updated five year service agreement with Professional Credit Services. Betty Hart seconded the motion. The motion carried unanimously.

Other Business – Chet President stated that they would like to schedule the Chief's review for the July Board Meeting.

Good of the Order – Kelly Walther stated it is the 5 year anniversary of saving her life and thanked the district. Chief Jeff Cowan stated that the June Board Meeting will be online. Betty Hart complimented the staff for staying healthy.

Pay Bills – Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:26 pm.

Respectfully submitted,



Greg Ego
Secretary