

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
June 16, 2020**

**This meeting was held as a virtual meeting on GoToMeeting.com**

**Call to Order** – President Chet Patterson called the meeting to order at 7:00 p.m.

**Roll Call** –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Joe Van Meter, Greg Ego and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, EMS Manager Randy Jackson, KVFA President Amber Butler, Budget Committee members: Kelly Walther, Bill Quinn, Bauer Insurance- Nathan Bauer, Citizen Bob Busch, Pat Fischer

**Minutes** –Joe Van Meter made a motion to approve the minutes for May 19, 2020. Ron Christopher seconded the motion. The motion carried unanimously.

**Budget Hearing** – President Chet Patterson opened the public hearing for the FY 2020/2021 budget at 7:01pm and asked for any comments. There were no comments.

President Chet Patterson closed the public hearing at 7:03 pm.

**Correspondence** – None

**Guest Input** – Pat Fischer presented the Board with an update on the peace pole. The Parks Board did a formal vote of approval to put a peace pole in several city parks. She stated that Rotary Board had not done an official vote. President Chet Patterson stated we will wait to hear from Rotary on an approval.

**Organizational Input**  
IAFF Local 3881 – None

KVFA- Chet Patterson and Betty Hart thanked Amber Butler for all her hard work getting donations and for the picture included in her report.

**Old Business**- None.

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 92% of the way through the fiscal year. Ambulance payments were received at approximately \$150,025. We will probably reach the budgeted amount. We are probably not going to collect all the property taxes as anticipated. It was budgeted that we could receive conflagration and grants funds. We did not collect any. Those funds won't be spent on the expense side. Overtime is low. The quarterly payment to dispatch and the G.O. Bond interest and principal payment was made. Greg Ego made a motion to accept the financial report as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

**Board Member Reports** – Betty Hart reported that she attended Coffee with Cathy. She reported on the budget process schedule, and that we passed the resolution to extend the community health emergency.

**Chief/Staff Reports** – Joe Van Meter asked how the transports for Covid-19 patients were going. Chief reported 278 cases were reported this week. D.C. Chief Brian Butler stated that we only had 1 transport in

45 days, then last week we transported 5 people. People are starting to go to the hospital. Joe Van Meter asked where we are at on inspections. Chief Jeff Cowan stated the system is having some errors, so we are having to cross check all the inspections. We are getting a new program that will help solve the program errors in the reporting system. We are up to date on inspections at high risk locations. Joe Van Meter asked what the status of what the chief's car is. D.C. Ryan Russell stated it is here. There are still some parts that were damaged and repairs that are still needed.

### **New Business**

**Resolution to Adopt Budget, make Appropriations, Impose and Categorize Taxes for FY 20/21 –** Chief Cowan recommended that the board adopt Resolution 2020-06 as presented for the budget that was approved by the budget committee in May. Greg Ego made a motion to adopt the budget, make appropriations and impose and categorize taxes for FY 20/21 as presented in resolution 2020-06. Joe Van Meter seconded the motion. The motion carried unanimously.

**Worker's Compensation Renewal-** Agent of Record Nathan Bauer presented the workers compensation renewal package and presented a brief overview of the increases in this year's renewal. He went over the four issues that affect rates. #1 – Cost of Payroll increased, #2 – Workers Comp. rates increased, #3 – State Assessment Fee increased and #4 – The District's experience modification decreased. The rate increase is up \$13,000 overall. Nathan continued explaining that Chief Blanco has been working to help with injuries to try and get the number of injuries back down. Betty Hart asked is we could afford to pay the annual expense upfront to save money. Lyn Komp stated that we have enough carryover to pay the entire expense. The Board agreed to pay the entire amount upfront instead of quarterly. Greg Ego made a motion to renew the Worker's Compensation Insurance through SDIS as presented and pay the entire bill by August 1, 2020. Betty Hart seconded the motion. The motion carried unanimously.

**Ambulance Rate Increase-** Chief Jeff Cowan stated EMS Billing Manager Randy Jackson's report was based on a report by the City of Salem. Greg Ego stated that this is standard practice for the rates to increase in July. Chief Jeff Cowan recommended that Board approve Resolution 2020-07 as presented. Greg Ego made a motion to approve the ambulance rate increase by adopting resolution 2020-07 as presented. Chet Patterson seconded the motion. The motion carried unanimously.

**Capital FireMed Increase-** Chief Jeff Cowan stated that the City of Salem has have overhauled and updated the rates on Capital FireMed. He recommends the Board approve Resolution 2020-09 as presented. Greg Ego made a motion to approve the Capital FireMed increase by adopting Resolution 2020-09 as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

**Resolution 2020-08 Declaration of a Community Health Emergency-** Chief Jeff Cowan stated this is a renewal of the previous resolution declaring a community health emergency. This declaration will be in place until the July 21, 2020 Board Meeting. Joe Van Meter made a motion to approve the extension of Resolution 2020-08 Declaration of a Community Health Emergency. Ron Christopher seconded the motion. The motion carried unanimously.

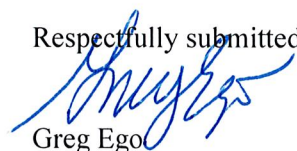
**Other Business –** Greg Ego asked how Board Minutes and Resolutions are going to be signed. Lyn Komp stated she will email the items needing to be signed to the appropriate people, and they can sign and scan it to send back to her.

### **Good of the Order –**

**Pay Bills –** Joe Van Meter made a motion to pay the bills. Greg Ego seconded the motion. The motion carried unanimously.

**Adjourn** – President Chet Patterson declared the meeting adjourned at 7:39 pm.

Respectfully submitted,



Greg Ego  
Secretary