

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
August 18, 2020**

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call – Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Joe Van Meter, Greg Ego and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, EMS Manager Randy Jackson, Captain Christina Wilson, Firefighters Tim Coburn, Andrew Etzel, Simeon Wakefield, KVFA President Amber Butler, Budget Committee members: Bill Quinn, Patti Tischer, Colleen Busch, Citizen Bob Busch, Donna Bradley

Minutes – Joe Van Meter made a motion to approve the minutes for July 21, 2020. Greg Ego seconded the motion. The motion carried unanimously.

Correspondence – A citizen sent a thank you card stating Noah Murayama went and changed their batteries in their smoke alarms on his own time.

Guest Input – Colleen Busch asked if we have an alternate plan for 9/11 and if we received any of the funds we applied for through the CARES Act. President Chet Patterson stated that we have applied for and received grant funds for Covid-19 incurred expenses. He also stated that the district has come up with a virtual plan for 9/11.

Organizational Input

IAFF Local 3881 – None

KVFA- Betty Hart thanked KVFA for the pedometers for the Boys and Girls Club.

Old Business- There was a second reading of update on Policy 6.03 Non-Discrimination/Harassment. There have been no changes. Betty Hart made a motion to approve the updated Policy 6.03 Non-Discrimination/Harassment. Greg Ego seconded the motion. The motion carried unanimously. Joe Van Meter stated that Betty Hart's point during the last board meeting to take a look at our board policies to make sure they correspond was a good comment and need to take a look at them.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. The report is throughout the fiscal year. Ambulance payments were received at approximately \$110,000. There was not very much in tax revenue. Overtime was high. Chief Jeff Cowan stated that it was high due to people that were quarantined and vacations. Worker's Compensation was paid in full. The Aeroclave was paid for. In D.C. Brian Butler's report, it stated we are going submit to get reimbursed for the Aeroclave. Ron Christopher made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

Board Member Reports – Chet Patterson reviewed the IT Meeting. He stated we are as secure as it can be. Greg Ego stated that there is a 5 year plan in place that is well planned out. Betty Hart would like to make it available. Chet Patterson stated the 5 year plan will be available, but the details of security plan will not be released to keep the system secure. Betty Hart stated she attended Coffee with Cathy. There

will be a book sale at Jeff & Cheryl's. There is veteran housing going in downtown. The commercial airline coming into Salem Airport is still in the works. Joe Van Meter stated that he and Greg Ego met with Chief Jeff Cowan regarding the annexation of additional property and how it would impact KFD. We are responding to several calls in the Clear Lake area. He stated that they decided to take a wait and see approach with Marion County Fire District #1. If MCFD #1's levy doesn't pass, we may collaborate with them. Chief Jeff Cowan will contact MCFD #1 to see if we can help in all areas of their district. We may look into an outside source to help us with the urban growth boundary. There was a discussion on the urban growth boundary. Joe Van Meter stated that we need to proceed with caution and planning should be discussed in an executive session.

Chief/Staff Reports – Chief Jeff Cowan stated that we had a mobilization and are back. Now we are near the top of the mobilization list again. We may go to California or a fire in Oregon. Chet Patterson asked how they are handling social distancing. Chief Jeff Cowan stated they are keeping teams isolated and are also putting people in kiosks. Joe Van Meter stated he is concerned about maintaining training standards and recommends to continue training our staff. Greg Ego asked D.C. Brian Butler if he has anything to report on anything with Salem and MCFD #1. D.C. Brian Butler stated that there is a good working relationship with them. He discussed with Chief Lee about helping with Clear Lake to work with them, he stated they are open to it, but are going to wait until November. We are trying to help and support each other in whatever ways we can. Joe Van Meter asked how many Covid-19 patients we are seeing a week. D.C. Brian Butler stated that we have transported 19 people so far since this all started. Greg Ego asked DFM Anne-Marie Storms to review the color ratings. DFM Anne-Marie Storms reviewed in detail what occupancies each color pertain to.

New Business

Resolution 2020-11 Declaration of a Community Health Emergency- Chief Jeff Cowan stated this is a renewal of the previous resolution declaring a community health emergency. This declaration will be in place until the September 15, 2020 Board Meeting. Betty Hart made a motion to approve the extension of Resolution 2020-11 Declaration of a Community Health Emergency. Greg Ego seconded the motion. The motion carried unanimously.

Community Events Update- Chief Jeff Cowan stated that we are not going to hold public gatherings when the station is closed to outside events. This affects the 9/11 ceremony, the open house and potentially pancakes. We are going to err on the side of caution. Betty Hart asked for clarification on the virtual 9/11 event. Chief Jeff Cowan stated there wouldn't be a way to virtually do the same ceremony we have done in the past. There will be a wreath put out, we will post on Facebook and the website, there will be a message on the reader board, flags will be at half-staff, posting of flags and we are looking into streaming live from New York. DFM Anne-Marie stated that Salem Pipes and Drums and ROTC are not available due to Covid-19. Betty Hart suggested that we make a 10 minute video and post it. Ron Christopher suggested we make a video of the Chief says a few words and the Mayor can lay the wreath. Anne Marie stated that logistically it wouldn't be possible. We won't get the wreath until the night before and aren't able to produce a 10 minute video in time for 9/11. Joe Van Meter suggested we proceed with the plan that the Chief and the DFM have in place.

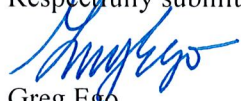
Other Business – Ron Christopher announced that the SDAO Annual Meeting is canceled. They will be holding a virtual meeting.

Good of the Order – None

Pay Bills – Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:44 pm.

Respectfully submitted,



Greg Ego
Secretary