

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

October 20, 2020

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call – Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, Joe Van Meter and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, EMS Manager Randy Jackson, IT Analyst Josh Rutter, Budget Committee members: Bill Quinn, Patti Tischer, Colleen Busch, Elliot Groeneveld and Kelly Walther.

Minutes – Betty Hart stated that the wording in the Board Member Reports in the first line needed to change from adopting to considering. Greg Ego stated that he was absent at the September Board Meeting and that the motion needed to be changed to the correct person on the financial report. Betty Hart made a motion to approve the minutes as amended for September 15, 2020. Joe Van Meter seconded the motion. The motion carried unanimously.

Correspondence – There were three thank you cards.

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business- The board was updated on the transfer of the bond funds to the LGIP account. Chief Jeff Cowan stated that the funds have been transferred.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. The report is 3 months into this fiscal year. Ambulance payments were received at approximately \$117,400, which is a little under the normal. There was not very much in tax revenue. More tax revenue should be coming in next month. Overtime was high at \$159,000, which is about four times the monthly average is. We are still under the 30%. Payroll tax items and PERS are also high due to the amount of overtime. The Building Maintenance line item was high due to the driveway getting paved for \$30,000. Dues and Fees were high due to some annual fees. Greg Ego made a motion to accept the financial report as presented. Ron Christopher seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart stated that Coffee with Cathy is this Saturday.

Chief/Staff Reports – Chief Jeff Cowan stated that the bill for the new medics from Braun Northwest came in for the approximate amount of \$550,000. Greg Ego asked about community events during Covid-19. Chief Jeff Cowan stated that we are still maintaining and following the guidelines OHA puts out. Betty Hart asked for more clarification on the inclusivity statement and putting it on the website. Chief Jeff Cowan discussed that the Mission, Vision and Values is on the website. We do not have an

inclusivity statement. The City of Keizer has been discussing getting an inclusivity statement for the last couple of years, but haven't yet. Ron Christopher stated Div. Chief Brian Butler did a great job on his report about the conflagrations. Ron Christopher asked if the Beachie Creek Fire is paid by the State or Federal. Div. Chief Brian Butler stated that it is paid by both. He reviewed what is being paid by state and the part being paid by federal. Betty Hart stated she had a conversation with Chief Jeff Cowan about the progress DFM Anne-Marie Storms and staff have made on their inspections. Chief Jeff Cowan reviewed the progress.

New Business

Resolution 2020-13 Declaration of a Community Health Emergency- Chief Jeff Cowan stated this is a renewal of the previous resolution declaring a community health emergency. This declaration will be in place until the November 17, 2020 Board Meeting. Joe Van Meter made a motion to approve the extension of Resolution 2020-13 Declaration of a Community Health Emergency. Greg Ego seconded the motion. The motion carried unanimously.

Utility Vehicle Purchase- Bond- Chief Jeff Cowan stated this will replace the red Chevrolet pickup. The replacement is a 2021 Ford F-350. Ron Christopher made a motion to approve the bond purchase of a 2021 Ford F-350 \$40,486 utility vehicle. Greg Ego seconded the motion. The motion carried unanimously.

Ambulance Purchase- Bond- Chief Jeff Cowan reviewed that we had approved the purchase already. This is approving paying the bill for \$548,560.94. Ron Christopher asked why we do change orders. Div. Chief Brian Butler stated it is a normal process. Things happen during manufacturing like something isn't fitting right, or there are new items available. Examples were provided. Joe Van Meter made a motion to approve paying the bill for the two Braun ambulances. Greg Ego seconded the motion. The motion carried unanimously.

Conflagration Update- Betty Hart asked if we are still calculating the amounts for reimbursement. Div. Chief Butler said he just filled out the paperwork for three more conflagrations. He updated the amounts for the reimbursements. Chet Patterson asked to get an update next month too. Div. Chief Brian Butler stated he will include the information in his report.

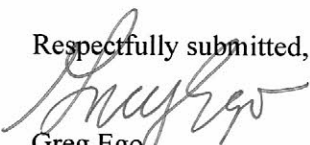
Other Business – Betty Hart asked if we will have equipment to donate to districts in need after we get all our new equipment. Div. Chief Ryan Russell stated that we are absolutely thinking about it. We are currently donating radio equipment to Stayton and Detroit.

Good of the Order – Betty Hart stated how she was proud of all the hard work everyone is doing. Ron Christopher thanked the crews for a great response on a call for a friend of his. Chief Jeff Cowan thanked Div. Chief Hector Blanco for all his work on achieving the credit for best practices for 10% on insurance with SDAO. It saved the district approximately \$2800.

Pay Bills – Joe Van Meter Christopher made a motion to pay the bills. Greg Ego seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:34 pm.

Respectfully submitted,



Greg Ego
Secretary