

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

January 19, 2021

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call – Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, Joe Van Meter and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, Captain Aaron Pittis, DFM Anne-Marie Storms, EMS Billing Manager Randy Jackson, IT Josh Rutter, Budget Committee members: Patti Tischer and Elliot Groenveld. Citizen Bob Busch

Minutes – Ron Christopher made a motion to approve the minutes as for December 15, 2020. Greg Ego seconded the motion. The motion carried unanimously.

Correspondence – Lyn Komp stated that the district received several Christmas cards.

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business- None

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. The report is 50% of the way into this fiscal year. We have received 98% of this year's taxes. PERS was high due to contributions for Randy Jackson's work back pay. This contribution rule started in January 2020, but PERS just starting taking the funds out in November for the entire year. Overtime budget was low. Training is high due to several firefighters taking classes. Insurance was high due to the Accident & Sickness Policy renewal. Dues and Fees was high due to the annual subscription to CrewSense. Joe Van Meter made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart stated that Coffee with Cathy is on January 30th. Ron Christopher stated that the SDAO Conference next month is virtual. He will send a link for anyone wanting to attend.

Chief/Staff Reports – Joe Van Meter asked Div. Hector Blanco if he knew when the next set of shots is. Div. Chief Blanco stated that it will be approximately 4 weeks after you received your first shot. As it gets closer, he will send out the times and where to get the second shot. Ron Christopher stated that the idea to donate the surplus items to districts up the canyon is a fantastic idea. Joe Van Meter stated that if there are federal funds being used to replace equipment for the fire districts up the canyon, that we look to ask for a minimal payment from them. We want to make sure that we are not going to double up on what they are already getting at the expense of our tax payers.

New Business

SDAO Insurance Renewal- This has been tabled until next month.

Resolution 2021-01 Declaration of a Community Health Emergency- Chief Jeff Cowan stated this is a renewal of the previous resolution declaring a community health emergency. Greg Ego stated that the resolution number needed to be changed to 2021-01. This declaration will be in place until the February 16, 2021 Board Meeting. Greg Ego made a motion to approve the extension of Resolution 2021-01 Declaration of a Community Health Emergency. Joe Van Meter seconded the motion. The motion carried unanimously.

1997 Pierce Saber (Engine), 1996 Ford F350 (Brush Truck) and 2003 International 4300 (Ambulance) Declared Surplus- Div. Chief Ryan Russell stated this is to allow the district to negotiate with local districts in need. It would be a discussion amongst staff to decide the appropriate agreement with an identified agency that is need of the apparatus. Joe Van Meter made a motion to approve the memo as presented. Greg Ego seconded the motion. The motion carried unanimously. Ron Christopher asked if the apparatus have been fully depreciated and don't have much value. Div. Chief Ryan Russell stated that at this point, we have gotten more use out of the apparatus than anticipated and don't have a lot of value in comparison to new apparatus. Joe Van Meter asked what the value of the apparatus is. Div. Chief Ryan Russell stated that it is hard to find the value of each apparatus, but estimates the value at \$45,000 for all of them. Betty Hart stated that is a really great idea to help other districts that don't have many resources, and thinks it's appropriate to negotiate if they are receiving other resources.

Policy 6.05 Employment Revision- Chet Patterson recommended that this is a long policy and if people have comments, to send them to Chief before the next board meeting. Chief Jeff Cowan stated this is the first reading of the revision of Policy 6.05 due the changes in the new union contract that went into effect in July, and in October it was approved for staff to have the same benefits. We took the new numbers and put them in the new policy highlighted in red. It wasn't the intent to review the whole policy, but will follow the board's direction on this. We did not submit it to legal because it was written by legal. We just changed numbers. Betty Hart had emailed with some questions on the policy. Betty Hart stated that most of the comments were not to change what was intended, but that the language expressed what was intended. It would be helpful to have it checked for grammar and syntax. She suggested to have HR take a look at it. Joe Van Meter made a motion to refer this policy to our attorney's through the HR provision. Betty Hart seconded the motion. The motion carried unanimously. Ron Christopher agreed with the need to send it to legal.

Other Business – Greg Ego stated that he and Joe Van Meter would not be at the March meeting.

Good of the Order – None.

Pay Bills – Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:26 pm.

Respectfully submitted,



Greg Ego
Secretary