

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
May 18, 2021**

**This meeting was held as a virtual meeting on GoToMeeting.com**

**Call to Order** – President Chet Patterson called the meeting to order at 7:00 p.m.

**Roll Call** – Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, Joe Van Meter and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chief Brian Butler and Hector Blanco, DFM Anne-Marie Storms, KVFA President Samantha Russell, Budget Committee members: Elliot Groeneveld, Colleen Busch, Kelly Walther, Patti Tischer and Bill Quinn, Citizen Bob Busch.

**Minutes** – Joe Van Meter made a motion to approve the minutes as for April 20, 2021. Betty Hart seconded the motion. The motion carried unanimously.

**Correspondence** – We received a letter from Nancy Varner thanking us for the flowers and all of our help.

**Guest Input** – Bill Quinn thanked Chief Jeff Cowan for the willingness to make the suggested changes on the budget presentation from the Budget Committee Meeting.

**Organizational Input**  
IAFF Local 3881 – None

KVFA- None

**Old Business-** None

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. The report is 83% of the way into this fiscal year. Ambulance collections were \$165,600. We are on track to receive the estimated \$11.7 million in ambulance revenue. We have received 100% of total revenue. Overtime was high. Some individual line items are over, but the overall budget is under. Joe Van Meter made a motion to accept the financial report as presented. Ron Christopher seconded the motion. The motion carried unanimously.

**Board Member Reports** – Chet Patterson stated that he met with Chief Jeff Cowan regarding his review. Chief Jeff Cowan received a score of 3.3 out of 4. There were excellent comments on the management of the pandemic. Betty Hart stated that Coffee with Cathy will be this Saturday. She also stated she told Keizer United all the wonderful things about Keizer Fire District.

**Chief/Staff Reports** – Betty Hart stated that she was pleased to see that no one was on restricted duty on Div. Chief Hector Blanco's report.

**New Business**

**Resolution 2021-05 Declaration of a Community Health Emergency-** Chief Jeff Cowan stated this is a renewal of the previous resolution declaring a community health emergency. This declaration will be in place until the June 15, 2021 Board Meeting. He stated that there is concern opening the station for

precautions as they have been. After discussion, it was decided that the June 15, 2021 Board Meeting will be in person. Greg Ego made a motion to approve Resolution 2021-08 Declaration of a Community Health Emergency. Betty Hart seconded the motion. The motion carried unanimously.

**Phone System Update:** Chief Jeff Cowan reviewed the new phone system stating that there is a greeting at the beginning, and then goes straight through without pushing any buttons. With the greeting on there, it helps a lot with limiting the amount of robo calls making it through. Joe Van Meter stated he appreciated him putting the report together.

**Resolution 2021-07 Resolution Appropriating Unanticipated Revenue to the General Fund:** Chief Jeff Cowan reviewed that Resolution 2021-07 is to bring funds from conflagration into the budget to help with overtime and PERS from the conflagration wages incurred. Ron Christopher asked if the PERS UAL will continue to increase. Chief Jeff Cowan stated that the UAL is a percentage of wages, so the more wages that are paid, the more the UAL amount will be. Joe Van Meter made a motion to approve Resolution 2021-07 Resolution Appropriating Unanticipated Revenue to the General Fund. Greg Ego seconded the motion. The motion carried unanimously.

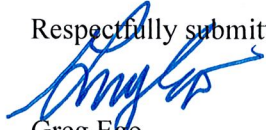
**Other Business** – None

**Good of the Order** – Greg Ego stated that his neighbor was recently transported. The level of care and compassion was off the charts. Chief Jeff Cowan stated that fire season and election day are here. Betty Hart congratulated the Chief & Division Chief's for hiring MCFD #1 employees.

**Pay Bills** – Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

**Adjourn** – President Chet Patterson declared the meeting adjourned at 7:20 pm.

Respectfully submitted,



Greg Ego  
Secretary