

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
June 15, 2021**

~~**This meeting was held as a virtual meeting on GoToMeeting.com**~~

**Call to Order** – President Chet Patterson called the meeting to order at 7:00 p.m.

**Roll Call** –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Joe Van Meter, Greg Ego and Ron Christopher, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler and Hector Blanco, DFM Anne-Marie Storms, EMS Manager Randy Jackson, Keizer Volunteer Firefighters: Brian Loan, Darrell Fuller, Hannah Childress, Nathan McNealy, Ally Warren, Budget Committee members: Colleen Busch, Patti Tischer, Bill Quinn, Bauer Insurance- Nathan Bauer, Citizen Lori Christopher

**Volunteer Introduction**- Div. Chief Hector Blanco introduced the new volunteers.

**Recognition of Ron Christopher**- Board President Chet Patterson presented Director Ron Christopher with a plaque in recognition of his years on the Board of Directors.

**Minutes** –Lyn stated that Ambulance Revenue in the Financial Report should be \$1.7 million not \$11.7 million. Greg Ego made a motion to approve the minutes as amended for May 18, 2021. Joe Van Meter seconded the motion. The motion carried unanimously.

**Budget Hearing** – President Chet Patterson opened the public hearing for the FY 2021/2022 budget at 7:16 pm and asked for any comments. Colleen Busch stated it was an honor to be a chair and establishing the sinking fund was a good idea.

President Chet Patterson closed the public hearing at 7:17 pm.

**Correspondence** – McNary High School sent a thank you card and a basket of gifts to thank the district for all of their support. Thelma English brought cinnamon rolls and thanked the district for their excellent service to the community.

**Guest Input** – None

**Organizational Input**  
IAFF Local 3881 – None

KVFA- None

**Old Business**- None

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 92% of the way through the fiscal year. Ambulance payments were received at approximately \$156,000. We need to collect \$129,000 in June to reach the budgeted amount. We received \$95,000 and change in Ground Emergency Medical Transport (GEMT) Funds. GEMT funds are from coordinated care organization, Medicaid and Medicaid Managed Care. We have received \$330,000 in conflagration funds. Tax revenue

is more than anticipated. Overtime was high, which made PERS high. Ron Christopher made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

**Board Member Reports** – Betty Hart reported that she attended Coffee with Cathy. She stated there was conversation on the urban growth boundary.

**Chief/Staff Reports** – Chief Jeff Cowan stated he attended the City of Keizer work session on the interim City Manager. They have chosen Wes Hare with a 6 month contract. Betty Hart asked about Chemeketa Community College (CCC) wanting our engine that is for sale. She stated that in the past we have made an exchange with CCC, but can't remember what it was for. Chief Jeff Cowan stated that it is a possibility. There are currently two offers on the engine. We currently have an IGA with CCC. We currently get free use of the training center and credits. We are not sure of what else we would ask from CCC in an exchange. Betty Hart congratulated Chief Jeff Cowan on being the Chair of the Local Emergency Planning Committee (LEPC). Chief Jeff Cowan clarified that he was elected Chair and then made a motion to combine LEPC with Marion County Emergency Planning Committee, so he is no longer Chair. Ron Christopher asked if the brush rig and medic were donated to Detroit. Chief Jeff Cowan stated that the medic went to West Valley, and the brush rig went to Detroit.

Betty Hart asked EMS Billing Manager Randy Jackson if Inland Shores Urgent Care is open. EMS Billing Manager Randy Jackson stated it is open. Joe Van Meter asked if it is going to be difficult to go back and get the data for the expanded managed care. EMS Billing Manager Randy Jackson stated it will be much more streamlined. The state is applying for federal funding to cover a portion of the difference. It will be based on quarterly transports per district. On a monthly basis, they will do a direct deposit. It is unknown how much we will get. Ron Christopher asked if 69 cancellations are normal. Randy stated it is relatively normal.

Div. Chief Hector Blanco stated him and Chief Jeff Cowan met with the Volunteer E-Board to see what the district can do to keep them functional. They said they have everything under control. They will not be going to Oktoberfest this year. Div. Chief Hector Blanco met with CCC and let them know we are open for discussion on the engine. We are going to use their facility for the upcoming AO testing. Betty Hart asked Div. Chief Brian Butler how the health data exchange is going. Div. Chief Brian Butler stated it's going great so far. The crew can go in and see what happened to a patient, which is a great tool that helps educate the crew more. Greg Ego asked if employees use their personal phones, is it still HIPAA compliant. Div. Chief Butler stated we are not making the medics use the app yet. They can if they want to. There is a dump on the app that keeps it HIPAA compliant. Greg Ego asked if we got the Type III Engine. Chief Jeff Cowan stated we got it, but it went back down to Hughes Fire Equipment to get the road coating off after the trip home.

## **New Business**

**Resolution to Adopt Budget, make Appropriations, Impose and Categorize Taxes for FY 21/22** – Chief Cowan recommended that the board adopt Resolution 2021-09 as presented for the budget that was approved by the budget committee in May. Greg Ego made a motion to adopt the budget, make appropriations and impose and categorize taxes for FY 21/22 as presented in resolution 2021-09. Ron Christopher seconded the motion. The motion carried unanimously.

**Worker's Compensation Renewal-** Agent of Record Nathan Bauer presented the workers compensation renewal package and presented a brief overview of the increases in this year's renewal. He stated that the MOD went down to 1.52, but payroll increased. Class codes went from \$4.34 to \$4.42. Ron Christopher asked how Covid-19 affected it. Nathan Bauer stated that everything stayed level. We did not have any claims that we needed to buy back this year. Ron Christopher made a motion to renew the Worker's Compensation Insurance through SDIS as presented and pay the entire bill by August 1, 2021. Greg Ego seconded the motion. The motion carried unanimously.

**Ambulance Rate Increase-** Chief Jeff Cowan recommended that Board approve Resolution 2021-10 as presented. Betty Hart made a motion to approve the ambulance rate increase by adopting resolution 2021-10 as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

**Board Officer Elections for FY 2021-22 Discussion-** Chet Patterson stated there will be a Special Board Meeting on July 1, 2021 due to two Board Members not able to attend the July 20, 2021 meeting. It will be for swearing in the elected directors. There was a discussion on also having the Board Officer elections. Greg Ego recommended that they have both the swearing and the election. After discussion, it was decided that the July 1, 2021 meeting would include both the swearing in two Board Members and election of Board Officers.

**Approval of Election Results for Marion County-** Chief Cowan presented the acceptance of results and abstract of votes as presented from Marion County elections. Congratulations to Colleen Busch and Joe Van Meter for being elected to their positions. Betty Hart made a motion to accept the elections results as presented. Greg Ego seconded the motion. The motion carried unanimously.

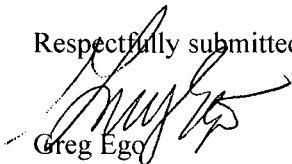
**Other Business – None**

**Good of the Order –** Betty Hart stated she has a KFD badge that she is going to be returning. She also thanked Ron Christopher for all the support and being a part of the Keizer Fire District Board of Directors. Ron Christopher stated that he was approached at a football game back in 2010 to run for the Board of Directors, and decided to put his name on the ballot. He stated it has been a great time, and has been wonderful to be a part of. Chief Jeff Cowan thanked Lyn Komp, DFM Anne-Marie Storms and Div. Chief Hector Blanco for setting everything up.

**Pay Bills –** Greg Ego made a motion to pay the bills. Ron Christopher seconded the motion. The motion carried unanimously.

**Adjourn –** President Chet Patterson declared the meeting adjourned at 8:02 pm.

Respectfully submitted,

  
Greg Ego  
Secretary