

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
July 20, 2021**

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, and Colleen Busch, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler and Ryan Russell, DFM Anne-Marie Storms, EMS Manager Randy Jackson, Budget Committee members: Kelly Walther, Citizen Bob Busch. Absent: Greg Ego and Joe Van Meter

Minutes –Betty Hart stated that there were a few changes to the minutes. On both the June 15th and July 1st minutes, the line stating it was virtual needs to be removed. On the June 15th meeting, in the Chief/Staff reports there were a few changes. In the first paragraph, third line “can” should be “can’t,” the second to last line, “we” was added before “will get”. In the second paragraph 5th line, “ask” should be “asked.”

Betty Hart made a motion to approve the minutes as amended for June 15, 2021. Colleen Busch seconded the motion. The motion carried unanimously.

Colleen Busch made a motion to approve the minutes as amended for July 1, 2021 Special Board Meeting. Betty Hart seconded the motion. The motion carried unanimously.

Correspondence – None

Guest Input – None

Organizational Input
IAFF Local 3881 – None

KVFA- None

Old Business- None

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 100% of the way through the fiscal year. There will likely be changes after closing the books and the audit. Ambulance payments were received at approximately \$157,000. We collected a little over the \$1.7 million estimated Ambulance Revenue. Tax Revenue is over 100%. Personnel Services and Materials & Services are both under 90%. Overtime was high, which made PERS high. General Operating, Furniture and Training were high. Colleen Busch made a motion to accept the financial report as presented. Chet Patterson seconded the motion. The motion carried unanimously.

Board Member Reports – Betty Hart stated that she attended Coffee with Cathy. She reported that the district is preparing for conflagrations and fires. She also attended Keizer United. She stated that Liberty House has an I Respect & Protect Program. She also stated The Rec has a new restaurant.

Colleen Busch stated she has been attending City Council Meetings. She stated there was a proclamation for National Night Out. She also stated that she received an email from Senator Jeff Merkley on federal level funding for conflagrations. She introduced herself to the Chamber of Commerce and reported on the conflagrations.

Chief/Staff Reports –

- Chief Jeff Cowan stated the OFCA supported SB762. Keizer Fire District put apparatus at the Capital in support of the bill and was recognized on the floor. The bill passed.
- Chief Jeff Cowan reviewed the Fire Chiefs Round Table meeting.
- Chet Patterson congratulated EMS Billing Manager Randy Jackson on 37 years of service.
- Colleen Busch stated she was happy to see that there were no injuries in Chief Hector Blanco's report. Div. Chief Brian Butler stated that there is one employee out with an injury that he got off duty.
- Div. Chief Brian Butler reported on the districts conflagration status, and how back filling was going.
- Div. Chief Brian Butler reported on mutual aid calls.
- Div. Chief Brian Butler reviewed what vegetation fires are, and the amount we are having.
- Div. Chief Brian Butler reviewed calls that take over six minutes.
- DFM Anne-Marie Storms stated that the Open House will be on October 4th.
- DFM Anne-Marie Storms stated that we are sending crews out on National Night Out if they are available.
- Engine 1 will be in the KeizerFest Parade.
- DFM Anne-Marie Storms reported on the amount of fireworks stands this year. There was discussion on if the fire district has jurisdiction on fireworks sales.

New Business

Checking Account Maximum Allowed- Chief Jeff Cowan reviewed that at the previous board meeting there was a decision to pay for worker's compensation in whole. In order to do this, the checking account would exceed the maximum amount of \$500,000 for the month due to payroll and the worker's compensation being paid at the same time. Checking will exceed the \$500,000 for a short period of time. Betty Hart made a motion to approve a one-time exception to the checking account maximum allowed. Colleen Busch seconded the motion. The motion carried unanimously.

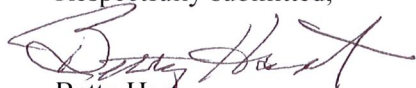
Other Business – Betty Hart stated she would like to get her orientation book **updated**. Chet Patterson stated that after the Board Training, a committee will be formed to review Board Policies. After that, we will get the orientation book updated. Colleen Busch stated she is going to an upcoming Board Training through SDAO.

Good of the Order – Betty Hart presented a donation to the Keizer Fire Foundation.

Pay Bills – Betty Hart made a motion to pay the bills. Colleen Busch seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:33 pm.

Respectfully submitted,



Betty Hart
Treasurer