

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

November 16, 2021

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, Joe Van Meter and Colleen Busch, Chief Jeff Cowan, Office Manager Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, DFM Anne-Marie Storms, KVFA President Samantha Russell, Budget Committee member: Bill Quinn, Patti Tischer, City of Keizer Mayor Cathy Clark, Citizen Bob Busch and Kevin Clark.

Minutes – Joe Van Meter made a motion to approve the minutes as presented for October 19, 2021. Greg Ego seconded the motion. The motion carried with four votes. Betty Hart was absent for the vote.

Correspondence – Lyn Komp read one thank you card.

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business-

Policy 6.05 Non-Represented and at Will Employment Update- Colleen Busch asked what the acronym FLSA meant and recommended we spell it out. There was a grammatical error on page 6. Greg Ego made a motion to approve Policy 6.05 Non-Represented and at Will Employment as corrected. Joe Van Meter seconded the motion. The motion carried unanimously.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. Overtime is high at 87% due to conflagrations, but Personnel Services is at 37% overall. We will need to make some adjustments in the spring. Materials and Services are at 18%. Tax revenue is starting to come in. Ambulance payments were received at approximately \$194,500. Colleen Busch made a motion to accept the financial report as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

Board Member Reports –Betty Hart stated that she attended Coffee with Cathy and reported on the upcoming events we are and aren't going to be doing. Betty Hart stated that she and Colleen Busch have been working on updating Board Policies. She will send out an updated draft when it is completed. The Board will need to have a work session to review and discuss the changes. Colleen Busch stated that she has also been reporting on upcoming events.

Chief/Staff Reports –

- EMS Billing Manager Randy Jackson- Colleen Busch asked about the inflation factor. ~~Randy Jackson~~ Chief Jeff Cowan stated CMS is Medicare. They just announced a cost inflation adjustment of 5.1%. This will increase ambulance revenue.
- Div. Chief Hector Blanco- Betty Hart asked D.C. Hector Blanco to review the district Covid-19 protocols.

- Div. Chief Brian Butler- Greg Ego asked if we thought there would be any more call outs for conflagration. D.C. Brian Butler stated that at this time no, but we never know. We have gotten called to California in December in the past.
- Div. Chief Ryan Russell- Betty Hart stated that the number of hours that the apparatus were unavailable is fairly low. D.C. Ryan Russell stated that it is mostly due to how new most of the apparatus are.
- DFM Anne-Marie Storms- Betty Hart congratulated DFM Anne-Marie Storms and FLSS Cody Heidt on their award from OFDDA. She also asked for an update on the coloring contest. DFM Anne-Marie Storms stated that we have voted and are getting ready to announce the winners.

New Business

Resolution 2021-14 Declaration of Emergency Renewal- There was a discussion on renewing the emergency declaration. Colleen Busch stated it would be important to keep the community updated on how we are keeping the community safe during public events. Joe Van Meter made a motion to approve the extension of Resolution 2020-02 Declaration of a Community Health Emergency as amended. Greg Ego seconded the motion. The motion carried unanimously. Colleen Busch requested that the Board be notified of any changes.

Board Training Review- Chet Patterson reviewed the Board training on mandatory reporting. There was a discussion on public meetings. Chief Jeff Cowan stated we will be looking into supplemental liability insurance for staff and Board Members in case of a lawsuit.

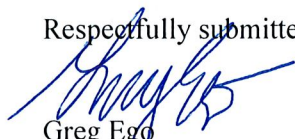
Other Business – None

Good of the Order – Betty Hart thanked the Chiefs, staff and volunteers for following Covid-19 protocols. Chief Jeff Cowan reminded the Board to stop by Columbia Bank and get all of their information updated.

Pay Bills – Greg Ego made a motion to pay the bills. Colleen Busch seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:35 pm.

Respectfully submitted,



Greg Ego
Secretary