

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

March 15, 2022

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, and Joe Van Meter, Chief Jeff Cowan, Finance Officer Lyn Komp, Div. Chiefs Brian Butler, Ryan Russell and Hector Blanco, EMS Billing Manager Randy Jackson, DFM Anne-Marie Storms, Budget Committee members: Patti Tischer and Kelly Walther, Shiela Troncoso, Mayor Cathy Clark, Citizens: Donna Bradley, Laoreal Williams and Bob Busch. Absent: Colleen Busch

Minutes – Betty Hart made a motion to approve the minutes as presented for February 15, 2022. Joe Van Meter seconded the motion. The motion carried unanimously.

Correspondence – None

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business- None

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 67% of the way through the fiscal year. Personnel Services is at 65%. Overtime was high. We have received 100% of the conflagration reimbursements. We have collected 99% of the anticipated tax revenue. Ambulance payments were received at approximately \$171,600. We collected \$7,000 in GEMT-CCO funds. Joe Van Meter made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

Board Member Reports –Betty Hart stated that the Board Policies are continuing to be worked on. She also reported that she went to Coffee with Cathy. She stated that there was a discussion on the new city manager and Keizerfest. She also reported that she promoted the pancake breakfast.

Chief/Staff Reports –

- Chief Jeff Cowan- There was an update on the amount of applications and when the job closes for the EMS Billing & Records Manager position.
- EMS Billing Manager- There was a review of the billing process for ambulance transports.
- D.C. Hector Blanco- Joe Van Meter stated that he appreciated seeing the training numbers going up.
- DFM Anne-Marie Storms- Chet Patterson stated that the Annual Report was well done.

New Business

Budget Committee Vacancies- Chief Jeff Cowan introduced the two Budget Committee candidates Donna Bradley and Laureal Williams. Both Budget Committee applicants spoke about why they wanted to a part of the Budget Committee. Greg Ego made a motion to appoint Donna Bradley and Laureal Williams to the Budget Committee. Joe Van Meter seconded the motion. The motion carried unanimously.

Cost Per Call Analysis- Shiela Troncoso presented the Cost Per Call Analysis report. The Finance Committee stated they had reviewed the report the previous week. There was discussion on the report. Greg Ego made a motion to accept the Cost Per Call Analysis as presented. Joe Van Meter seconded the motion. The motion carried unanimously.

Resolution 2022-03 Declaration of Emergency Renewal- There was a discussion on renewing the emergency declaration and having Board Meetings in person. After discussion, there was a decision to not renew the Declaration of Emergency Renewal Resolution and to have the April Board Meeting virtually.

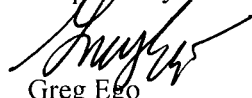
Other Business –

Good of the Order – Chief Jeff Cowan stated we received approximately \$10,000 in funds from HB5006. It is a reimbursement for taxing Districts impacted by the wildfires. There was a discussion on having a supplemental budget in April. Joe Van Meter thanked D.C. Hector Blanco for continuing to be on the Chemeketa Community College Advisory Board. He also congratulated D.C. Ryan Russell and Capt. Aaron Pittis on their wildland promotions.

Pay Bills – Greg Ego made a motion to pay the bills. Betty Hart seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:44pm.

Respectfully submitted,


Greg Ego
Secretary