

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

REGULAR BOARD MEETING

May 17, 2022

This meeting was held as a virtual meeting on GoToMeeting.com

Call to Order – President Chet Patterson called the meeting to order at 7:00 p.m.

Roll Call –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego, Colleen Busch and Joe Van Meter, Chief Jeff Cowan, Finance Officer Lyn Komp, Div. Chiefs Brian Butler and Ryan Russell, Captains Christina Wilson and Aaron Pitts, Budget Committee members: Patti Tischer, Elliot Groeneveld, Laoreal Williams and Kelly Walther, Citizens: Bill Quinn and Bob Busch

Minutes – Joe Van Meter made a motion to approve the minutes as presented for April 19, 2022. Greg Ego seconded the motion. The motion carried unanimously.

Supplemental Budget Hearing- President Chet Patterson opened the public hearing for the FY 2021/2022 supplemental budget at 7:01 pm and asked for comments. There were no comments.

President Chet Patterson closed the public hearing at 7:02 pm.

Correspondence – Lyn Komp read a thank you card from OFSOA for allowing Lyn Komp to attend the Spring Conference.

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business

Organizational Audit Update- Chief Jeff Cowan stated that he had emailed Matrix with comparable districts for them to use. The report from Dr. Sikora should be coming in soon. The Personnel Committee will review it and present it at a Board Meeting.

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 83% of the way through the fiscal year. Personnel Services is at 82%. Materials & Services is at 65%. We have received over 100% of the anticipated tax revenue. There were some repairs made on apparatus, the quarterly payment for fuel was made and payments were made for the organizational audit. Joe Van Meter made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

Board Member Reports –Betty Hart stated that Coffee with Cathy is on ~~Friday~~ Saturday and plans to attend. Salem for Refugees Organization presented information on what they do during the previous month. The new City Manager will be attending on Friday.

Chief/Staff Reports –

- Chief Jeff Cowan- Chief Jeff Cowan discussed that we will be meeting with Nathan Bauer on an insurance update. He also reviewed the OFCA (Oregon Fire Chiefs Association) Conference.

- D.C. Brian Butler- There was a discussion on why it sometimes takes over 6 minutes to respond on a call. There was also discussion on when the hiring process for single role medics would start.

New Business

Civil Service Commission Appointment- Chief Jeff Cowan introduced the Civil Service Commissioner candidate Nancy Varner. Greg Ego made a motion to appoint Nancy Varner to the Civil Service Commission. Betty Hart seconded the motion. The motion carried unanimously

Resolution 2022-05 – Chief Cowan presented an overview of the resolution created to bring monies into the General Fund for Conflagration and GEMT (Ground Emergency Medical Transport) Revenue. Greg Ego moved for Resolution No. 2022-05 A Resolution Provided For A Supplemental Budget For The Fiscal Year 2021-2022, Budget Appropriation Changes Of The Keizer Fire District To Appropriate Funds From Conflagration And The GEMT Program To The General Fund. Joe Van Meter seconded the motion. The motion carried unanimously.

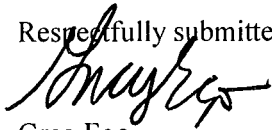
Other Business – None

Good of the Order – Betty Hart thanked Captain Christina Wilson for her help setting up the back room and turning up the heat. Chief Jeff Cowan stated that we are having some problems with the ladder truck and are looking into applying for the AFG Grant.

Pay Bills – Greg Ego made a motion to pay the bills. Betty Hart seconded the motion. The motion carried unanimously.

Adjourn – President Chet Patterson declared the meeting adjourned at 7:27pm.

Respectfully submitted,



Greg Ego
Secretary