

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING**

June 21, 2022

**Call to Order** – President Chet Patterson called the meeting to order at 7:00 p.m.

**Roll Call** –Those present at the Board meeting included: President Chet Patterson, Directors: Betty Hart, Greg Ego and Colleen Busch, Finance Officer Lyn Komp, Div. Chiefs Brian Butler and Ryan Russell, EMS Billing Manager Randy Jackson, Firefighters: Michael Jensen, Jason Merryman, Jason Perkins and Christopher Zammarelli, Budget Committee members: Kelly Walther, Bauer Insurance- Nathan Bauer, Citizens: Bill Quinn and Tim Coburn, Absent: Joe Van Meter, Chief Jeff Cowan

**Minutes:**

**Regular Board Meeting:** Betty Hart stated that Coffee with Cathy is on Saturday instead of Sunday. Also, the meeting was in person not virtual. Greg Ego made a motion to approve the minutes as amended for May 17, 2022. Betty Hart seconded the motion. The motion carried unanimously.

**Special Board Meeting:** Greg Ego made a motion to approve the minutes as amended for May 24, 2022. Betty Hart seconded the motion. The motion carried unanimously.

**Special Board Meetin:** Greg Ego made a motion to approve the minutes as amended for June 8, 2022. Colleen Busch seconded the motion. The motion carried unanimously.

**Budget Hearing** – President Chet Patterson opened the public hearing for the FY 2022/2023 budget at 7:03 pm and asked for any comments. There were no comments.

President Chet Patterson closed the public hearing at 7:04 pm.

**Correspondence** – None

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None

KVFA- None

**Old Business**- None

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 92% of the way through the fiscal year. Ambulance payments were received at approximately \$183,000. We received 100% of tax revenue. Overtime was normal. Personnel Services is at 86% through mid-June. Materials and Services are at 82%. There were payments for dispatch and radio maintenance. Colleen Busch made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

**Board Member Reports** – Chet Patterson stated that he and Betty Hart met with Nathan Bauer regarding the new worker’s compensation rates. Betty Hart stated she attended Coffee with Cathy. There was

discussion on National Night Out on August 2<sup>nd</sup>, watching out for tall grass during the heat of the summer and life jackets being at Keizer Rapids Park. She also attended Keizer United. There was a discussion on the public education bags that were handed out to school. There was a suggestion to include both Spanish and English versions in each of the bags showing inclusivity. Colleen Busch stated she also attended Coffee with Cathy. There was discussion on homeless projects in the area.

### **Chief/Staff Reports –**

EMS Billing Manager Randy Jackson- There was discussion on the CMS Ambulance Data Collection Project. Lyn Komp will be in charge of the program and entering all the data. This project has to be done or they will cut our collections by 10%.

Division Chief Brian Butler- D.C. Brian Butler stated that we applied for a grant through the State Fire Marshal's Office to up staff the District during red flag warnings.

Division Chief Ryan Russell- Betty Hart asked how the flooring project is going. D.C. Ryan Russell stated they are slowly making progress. Colleen Busch stated she noticed the ladder truck is back in service. D.C. Ryan Russell stated that it is, but the plan is to still go out for a grant this fall to replace it.

DFM Anne-Marie Storms- Colleen Busch also gave kudos to Cody for teaching classes. Betty Hart stated good job on all the inspections.

### **New Business**

**Resolution to Adopt Budget, make Appropriations, Impose and Categorize Taxes for FY 22/23 –** Chet Patterson recommended that the board adopt Resolution 2022-06 as presented for the budget that was approved by the budget committee in May. Greg Ego made a motion to adopt the budget, make appropriations and impose and categorize taxes for FY 22/23 as presented in resolution 2022-06. Colleen Busch seconded the motion. The motion carried unanimously.

**Worker's Compensation Renewal-** Agent of Record Nathan Bauer presented the workers compensation renewal package and presented a brief overview of the increases in this year's renewal. He stated that the MOD went down from 1.52 to .88, but payroll increased. This is great news and the rates will decrease. He presented three bids for worker's compensation. After discussion, it was decided to stay with SDIS. Colleen Busch had questions regarding the Restaurant/NOC category. Nathan Bauer reviewed all categories. Betty Hart made a motion to renew the Worker's Compensation Insurance through SDIS as presented and pay the entire bill by August 1, 2022. Colleen Busch seconded the motion. The motion carried unanimously. Greg Ego made a motion to buy back one claim for \$218.78. Colleen Busch seconded the motion. The motion carried unanimously.

**Ambulance Rate Increase-** Chet Patterson recommended that Board approve Resolution 2022-07 as presented. Greg Ego made a motion to approve the ambulance rate increase by adopting resolution 2022-07 as presented. Betty Hart seconded the motion. The motion carried unanimously.

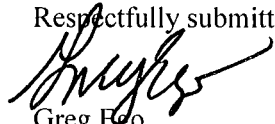
**Other Business –** Greg Ego stated he reviewed the latest Communique from Oregon Fire District Directors Association (OFDDA). He reviewed that any notes written during meetings are public.

**Good of the Order –** EMS Billing Manager Randy Jackson stated that the signers for the US Bank account need to be updated, and we need to figure out who will be signers for the account after he retires. He also stated that the Board needs to think about the layout that they would like Jacquelynn Sunderland to present the reports in the future. After discussion, the Finance Committee will work with her on what they would like to see for the report. Chet Patterson reminded everyone of the engineer promotion ceremony on Friday at 11:00am.

**Pay Bills** – Greg Ego made a motion to pay the bills. Colleen Busch seconded the motion. The motion carried unanimously.

**Adjourn** – President Chet Patterson declared the meeting adjourned at 7:57 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg Ego", written in a cursive style.

Greg Ego  
Secretary