

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING**

October 18, 2022

**Call to Order** – President Joe Van Meter called the meeting to order at 7:00 p.m.

**Roll Call** – Those present at the Board meeting included: President Joe Van Meter, Directors: Chet Patterson, Betty Hart, Greg Ego and Colleen Busch, Div. Chiefs Ryan Russell, Hector Blanco and Brian Butler, Finance Officer Lyn Komp, DFM Anne-Marie Storms, EMS Billing & Records Manager Jacquelynn Sunderland and Randy Jackson, Captain Rachel Brozovich, Lieutenants Jeff Gallinger and Andrew Alderson, Firefighters/EMTs Dustin Lemmon, Kelby Frazier, Christopher Thorne, Paramedic Eric Miley, Budget Committee Members Elliot Groeneveld and Patti Tischer, Attendees Ron McHenry, Vickie Jackson and Cathy Clark

**Minutes:**

**Regular Board Meeting:** Chet Patterson made a motion to approve the minutes for October 18, 2022. Betty Hart seconded the motion. The motion carried unanimously.

**Correspondence** – We received thank you cards and goodies for providing great service from four citizens. We also received a thank you card from McNary Youth Football for bringing the AED for them to use, and from Early College High School for using the Community Room.

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None

KVFA- None

**Old Business-** None

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 25% of the way through the fiscal year. Ambulance payments were received at approximately \$218,000. We didn't receive much for taxes. Overtime was high overall. PERS is also high due to overtime being high. There were payments for the floors, outside training and consulting fees for Systems Design West. Overall, Materials and Services is at 20%. Greg Ego made a motion to accept the financial report as presented. Chet Patterson seconded the motion. The motion carried unanimously.

**Board Member Reports** –

- Betty Hart stated she attended Coffee with Cathy and reported on the Open House. She also attended Keizer United where they discussed the Salem Capitals basketball team.
- Colleen Busch attended the 9/11 Ceremony, two Board Policy discussion meetings, Chamber Greeters and the Open House. She reported on upcoming events. She also stated she will be attending the OFDDA Conference in November.

**Chief/Staff Reports** –

- Interim Fire Chief Ryan Russell- Betty Hart asked if a Board member will be attending the upcoming Staff Meeting. It was stated that a Board Member would not be attending the meeting. Colleen Busch thanked Chief Russell for the communication in his Board Report, and the information on the traffic calming device.
- Division Chief Brian Butler- Betty Hart stated that the out the door average of 1:11 is outstanding.
- Division Chief Hector Blanco- Betty Hart stated she was very pleased with all the training opportunities.
- Deputy Fire Marshal Anne-Marie Storms- Betty Hart stated she is interested in seeing how the new housing models will look.

**New Business-**

Fire Chief Replacement Process- The Board discussed and reviewed the processes used in the past on the search for a new Fire Chief. Betty Hart stated that we need to get people in the community involved in the hiring process. Betty Hart and Colleen Busch volunteered to assist in reviewing the applications. Chet Patterson made a motion to create a Request for Proposal for a firm to assist in the hiring process for a Fire Chief. Greg Ego seconded the motion. The motion carried unanimously.

**Other Business – None**

**Good of the Order** – Greg Ego stated he heard good things about the Open House and is glad to we are opening up for public events. He also suggested looking into the opportunity to partner with community groups such as Rotary for events. Colleen Busch stated that City Council announced an event for their 40<sup>th</sup> Anniversary on November 2<sup>nd</sup> at City Hall. The official celebration will be on July 8<sup>th</sup> or 9<sup>th</sup>. She also stated that the Keizer Times did a nice center fold article on the Open House. Betty Hart complimented everyone on their hard work.

Joe Van Meter thanked Randy Jackson for his 38 years of service, and for all of his work on the ambulance services.

**Pay Bills** – Greg Ego made a motion to pay the bills. Betty Hart seconded the motion. The motion carried unanimously.

**Adjourn** – President Joe Van Meter declared the meeting adjourned at 7:31 pm.

Respectfully submitted,



Greg Ego  
Secretary