

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
May 16, 2023**

Call to Order – President Joe Van Meter called the meeting to order at 7:00 p.m.

Roll Call –Those present at the Board meeting included: President Joe Van Meter, Directors: Betty Hart, Chet Patterson, Greg Ego, and Colleen Busch, Chief Ryan Russell, Finance Officer Lyn Komp, EMS Billing & Records Manager Jacquelynn Sunderland, Div. Chief Hector Blanco, Lieutenant Andrew Alderson, Firefighter/EMT Tim Coburn, Budget Committee members: Patti Tischer and Laureal Williams, Citizens: Mayor Cathy Clark, Kevin Clark and Bob Busch

Minutes – Greg Ego made a motion to approve the minutes as amended for April 18, 2023. Chet seconded the motion. The motion carried unanimously. There was one correction to the minutes. In the audit report, the word complains needs to be compliance.

Supplemental Budget Hearing- President Joe Van Meter opened the public hearing for the FY 2022/2023 supplemental budget at 7:01 pm and asked for comments. There were no comments.

President Joe Van Meter closed the public hearing at 7:02 pm.

President Joe Van Meter re-opened the regular Board Meeting at 7:03 pm.

Correspondence – None

Guest Input – Patti Tischer thanked the district for bringing back the Mother’s Day Breakfast and for singing her son happy birthday.

Organizational Input
IAFF Local 3881 – None

KVFA- None

Old Business

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 83% of the way through the fiscal year. Personnel Services is at 82%. Materials & Services is at 73%. We have received over 100% of the anticipated tax revenue. Overtime was a little high. There were payment made for radio maintenance and training. Chet Patterson made a motion to accept the financial report as presented. Greg Ego seconded the motion. The motion carried unanimously.

Board Member Reports –

- Betty Hart reported on meetings and events that she attended.

- Colleen Busch reported on meetings and events that she attended.

Chief/Staff Reports –

- Chief Ryan Russell- The 2020 Ford Explorer was sold. The new CAD system went into effect. Chief Russell stated he will be at a conference next week. He reported how the Mother's Day Breakfast went. There was a three alarm fire on McLeod.
- Division Chief Brian Butler- There was a discussion on turnout times in the middle of the night. Div. Chief Butler stated that seasonal help should help with response time.
- Division Chief Hector Blanco- There was a discussion on what a water rescue task performance cow tail tether is.

New Business

Supplemental Budget Resolution 2023-02 – Chief Ryan Russell presented an overview of the resolution created to bring monies into the General Fund for Conflagration, Grant Funds and GEMT (Ground Emergency Medical Transport) Revenue. Greg Ego moved that Resolution No. 2023-02 A Resolution Provided For A Supplemental Budget For The Fiscal Year 2022-2023, Budget Appropriation Changes Of The Keizer Fire District To Appropriate Funds From Conflagration, Grant Funds And The GEMT Program To The General Fund. Betty Hart seconded the motion. The motion carried unanimously.

Safety Deposit Box Access- Chief Ryan Russell stated that it is customary to have the Fire Chief on the safe deposit box at Umpqua Bank. We also have two previous employees that need to be removed from the safe deposit box. Betty Hart made a motion to remove Jeff Cowan and Randy Jackson and add Chief Ryan Russell to the safe deposit box. Chet Patterson seconded the motion. The motion carried unanimously.

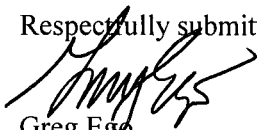
Other Business – None

Good of the Order – Betty Hart congratulated the District on the Mother's Day Breakfast. Greg Ego stated that this was his last meeting. He is leaving with a good feeling and proud to be a Director.

Pay Bills – Greg Ego made a motion to pay the bills. Chet Patterson seconded the motion. The motion carried unanimously.

Adjourn – President Joe Van Meter declared the meeting adjourned at 7:27pm.

Respectfully submitted,



Greg Ego
Secretary