

**KEIZER RURAL FIRE PROTECTION DISTRICT  
661 CHEMAWA ROAD NE  
KEIZER, OREGON**

**REGULAR BOARD MEETING  
July 18, 2023**

**Call to Order** – President Joe Van Meter called the meeting to order at 7:00 p.m.

**Roll Call** – Those present at the Board meeting included: President Joe Van Meter, Directors: Betty Hart, Colleen Busch, Kevin Clark and Louis Risewick, Chief Ryan Russell, Finance Officer Lyn Komp, DFM Anne-Marie Storms, EMS Billing Manager Jacquelynn Sunderland, OSFM Chief Marianna Ruiz-Temple, Keizer Times Josh Maines, Retired Board Members Chet and Chris Patterson, Greg Ego, Citizens: Leslie Risewick and family, Bob Busch, Mayor Cathy Clark

**Board Member Swearing In-** Oregon State Fire Marshal Marianna Ruiz-Temple swore in elected Board Members Louis Risewick, Betty Hart and Kevin Clark.

**Retired Board Member Plaque Presentation-** Board President Joe Van Meter presented Chet Patterson and Greg Ego with a retirement plaque. He also thanked them for their years on the Board of Directors.

5:35 pm - The meeting was adjourned for 15 minutes to congratulate both retired and elected Board members.

**Minutes** – Betty Hart made a motion to approve the minutes as amended for June 20, 2023. Colleen Busch seconded the motion. The motion carried unanimously. Betty Hart made a correction to the Financial Report. The percentage of the year needed to be changed to 92%. On the levy update, the rate needs to be stated as "\$.99 per \$1000 of assessed value."

Colleen Busch made a motion to approve the Budget Hearing minutes for June 23, 2023. Betty Hart seconded the motion. The motion carried unanimously.

**Correspondence** – Lyn Komp read a thank you letter from Mayor Cathy Clark for participating in the City's 40<sup>th</sup> Celebration. Citizen Anita Cunningham thanked the District for the Mother's Day Breakfast and for serving the community. A Certificate of Appreciation was read for a fundraiser that the District participated in for 3 cancer patients in the community.

**Guest Input** – None

**Organizational Input**

IAFF Local 3881 – None

KVFA- None

**Old Business-** None

**Reports**

**Financial Report** – Betty Hart provided a brief overview of the financial report. We are 100% of the way through the fiscal year. We received approximately \$205,000 in ambulance payments. The final numbers will most likely be adjusted due to the audit. Revenue was over 100%. Interest and overtime were high. Materials & Services is at 95%. There were payments made for GEMT Fees and the interest and principal for the bond were made. Colleen

Busch made a motion to accept the financial report as presented. Kevin Clark seconded the motion. The motion carried unanimously.

**Board Member Reports –**

- Betty Hart reported on meetings and events that she attended.
- Colleen Busch reported on meetings and events that she attended.

**Chief/Staff Reports –**

- Chief Ryan Russell- There was a discussion on how the Station 6 IGA with Marion County Fire District #1 will help reduce call volume by 700 calls per year and helps with response time. Keeping up communication with each other is important.

**New Business**

**Board Elections-** Betty Hart made a motion to elect Joe Van Meter as President, Colleen Busch as Vice President, Kevin Clark as Secretary and Betty Hart as Treasurer. Colleen Busch seconded the motion. The motion carried unanimously. The Board of Director Committees were reviewed. Joe Van Meter stated that he will announce the appointment to committees next month and asked if anyone was interested in a specific committee to email him.

**Umpqua Bank and US Bank Authorized Signers-** Betty Hart made a motion to authorize all Board Members to be signers on the Umpqua Bank and US Bank accounts and remove Chet Patterson and Greg Ego. Colleen Busch seconded the motion. The motion carried unanimously. The policy on check signers was reviewed. It was also stated that Chief Ryan Russell is also a signer on the accounts.

**Resolution No. 2023-05 Resolution to Place Five-Year Local Option Levy on the November 2023 Ballot-** Joe Van Meter read the message from Chief Ryan Russell regarding the need for an increase in the levy. There was a discussion on the need for campaigning and to come up with a strategy by the next Board Meeting. There was also a discussion on the Ballot Title and making changes to the explanatory statement. Betty Hart made a motion to approve Resolution No. 2023-05 Resolution to Place Five-Year Local Option Levy on the November 2023 Ballot as presented. Colleen Busch seconded the motion. The motion carried unanimously.

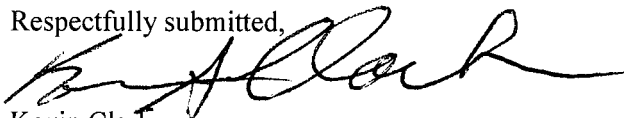
**Other Business – None**

**Good of the Order –** Betty Hart stated she would like to see the Board of Directors Certificates of election framed and hung up. She also stated she has an article “Back from the Brink” that she will be emailing out. She also thanked the district for the invite to the swearing in of the new officers.

**Pay Bills –** Betty Hart made a motion to pay the bills. Kevin Clark seconded the motion. The motion carried unanimously.

**Adjourn –** President Joe Van Meter declared the meeting adjourned at 6:59pm.

Respectfully submitted,



Kevin Clark  
Secretary