

**KEIZER RURAL FIRE PROTECTION DISTRICT
661 CHEMAWA ROAD NE
KEIZER, OREGON**

**REGULAR BOARD MEETING
September 19, 2023**

Call to Order – President Joe Van Meter called the meeting to order at 5:30 p.m.

Roll Call –Those present at the Board meeting included: President Joe Van Meter, Directors: Betty Hart, Colleen Busch (Online), Kevin Clark and Louis Risewick, Fire Chief Ryan Russell, Division Chiefs Brian Butler and Hector Blanco, Finance Officer Lyn Komp, Lieutenant Andrew Alderson, MCFD #1 Fire Chief Kyle McMann,

Minutes – Betty Hart made a motion to approve the minutes as presented for August 15, 2023. Kevin Clark seconded the motion. The motion carried unanimously.

Correspondence – None

Guest Input – None

Organizational Input

IAFF Local 3881 – None

KVFA- None

Old Business- None

Reports

Financial Report – Betty Hart provided a brief overview of the financial report. We are 17% of the way through the fiscal year. We received approximately \$201,000 in ambulance payments. We received a small amount of property taxes. Personnel Services is a little high at 21%. Overtime and PERS are high. Materials & Services is at 12%. There was quarterly payment for radio maintenance. Louis Risewick made a motion to accept the financial report as presented. Kevin Clark seconded the motion. The motion carried unanimously.

Board Member Reports –

- Betty Hart and Colleen Busch reported on meetings and events that they attended.

Chief/Staff Reports –

- Chief Ryan Russell- The Chamber of Commerce Government Affairs meeting will be here tomorrow at 12:00pm, and the facts on the levy will be presented. Board member training will be in November. The Annual Report is coming along and will be out the first week of October. The 9/11 Ceremony was reported on. We are still working on getting the staff survey report completed. The results that have been received will be reported to Joe Van Meter.
- EMS Billing Manager Jacquelynn Sunderland- The Board would like to see a report on the take-aways from her trip to Systems Design for next month.
- Division Chief Brian Butler- An update on conflagrations was reported.

New Business

Levy Updates- All materials have been filed. We have collected letters of support. Digital ads will be starting on Facebook and an electronic newsletter will go out October 1st. There will be advertising in the KeizerTimes. Lawn signs will be going out the beginning of October.

Resolution 2023-06 Marion County Multi-Jurisdictional Hazard Mitigation Plan- This plan is for all cities and districts in the county. It allows FEMA to allocate funds for disasters. Betty Hart made a motion to approve Resolution 2023-06. Louis Risewick seconded the motion. The motion carried unanimously.

Intergovernmental Agreement with Woodburn Fire District- This agreement is for mapping software called Interra for when we go on mutual aid calls to Woodburn, Silverton, Mt. Angel and Marion County Fire District #1. We did budget for the software. Kevin Clark had a question on the wording in 4.2. Chief Russell stated he will get the wording corrected before signing the agreement. Louis Risewick made a motion to approve the Intergovernmental agreement with Woodburn Fire District for Interra Software. Betty Hart seconded the motion. The motion carried unanimously.

Other Business – None

Good of the Order – Colleen Busch thanked the conflagration teams for their hard work and being recognized by others for the same.

Pay Bills – Betty Hart made a motion to pay the bills. Kevin Clark seconded the motion. The motion carried unanimously.

Adjourn – President Joe Van Meter declared the meeting adjourned at 5:56pm.

Respectfully submitted



Kevin Clark
Secretary